

# DOUGLAS SOIL & WATER CONSERVATION DISTRICT MINUTES

November 10, 2025 – 8:00 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the Douglas SWCD Conference Room on Monday, November 10, 2025. Chairman Barsness called the meeting to order at 8:00 a.m. Members attending were: Barsness, Dropik, Froemming, Rutten, and Ledermann. Also, in attendance were County Commissioner Way, Staff attending Haggenmiller, Albertsen, Anderson, Arceneau, Anderson, Jenc, Rice and Olson.

**Pledge was recited.**

**Minutes of the regular October 14 meeting** were discussed. Motion by Froemming to approve the minutes, seconded by Rutten. Motion carried.

**Treasurer's Report** was read. Motion by Rutten to approve the Treasurer's Report subject to audit, seconded by Dropik. Motion carried.

## Reports

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme de Terre Update** – Next Meeting scheduled for November 14, 2025
- C. Sauk River Report** – Next meeting scheduled for Thursday, November 20, 2025.
- D. Chippewa River Report** – Ledermann reported they met on October 17. Reviewed Grants and website compliance.
- E. Water Quality Legacy Fund** – No Report
- F. DCLA Report** – No meeting until May 2026
- G. Long Prairie Report** – Next meeting scheduled for Thursday, November 20, 2025.
- H. Douglas County Commissioner Report** – Commissioner Whey mentioned bridge replacement in Chip Park and 34 Avenue are finally completed, continue to work on labor negotiations.

## Old Business

- A. Tire Quotes** – Motion by Ledermann to approve purchasing new tires seconded by Rutten. Motion carried.
- B. Health Insurance 2026 Rates** – Motion by Froemming to stay with PEIP for 2026 seconded by Rutten. Motion carried.
- C. State Convention Scheduled for December 1-3 at Double Tree in Bloomington.

## New Business

- A. NRCS Field Office** – **No Report**
- B. Calendar Year 2024 Draft Audit** Motion by Froemming to approve 2024 Audit, seconded by Dropik. Motion carried.
- C. Cost Share Amendments**
  - 1. Lake Ida Phase II # 6 Amend completion date from Dec 1, 2025, to December 1, 2026, Motion by Ledermann to amend Lake Ida Phase II # 6, seconded by Rutten. Motion carried.

2. Lake Ida Phase II # 5 Amend completion date from Dec 1, 2025, to December 1, 2026, Motion by Froemming to approve 2024 Audit, seconded by Dropik. Motion carried. **Motion by Froemming to amend Lake Ida Phase II # 5, seconded by Dropik. Motion carried.**
3. FY24 CC#3 Amend completion date from December 1, 2025, to December 1, 2026, **Motion by Dropik to amend FY24 CC#3, seconded by Ledermann. Motion carried.**
4. CR-WBIF 24-25-016 Solem Section 18 Water & Sediment Control Basins. Increase Cost Share amount by \$11,683.50 because adding two Water Sediment Control Basins **Motion by Rutten to approve CR-WBIF 24-25-016 Solem Section 18 Water & Sediment Control Basins. Increase Cost Share amount by \$11,683.50 because adding two Water Sediment Control Basins, seconded by Dropik. Motion carried.**
5. FY24 CC#2 Millerville Section 34 Water & Sediment Control Basins Increase Cost Share amount \$360.29 because of additional tile needed **Motion by Froemming to approve FY24 CC#2 Millerville Section 34 Water & Sediment Control Basins Increase Cost Share amount \$360.29 because of additional tile needed, seconded by Dropik. Motion carried.**

**D. Cost Share Payments**

1. FY25NRBG Septic #9 Septic Update Total Cost \$25,154.00 Cost Share Flat Rate \$15,000 **Motion by Rutten to approve FY25NRBG Septic #9 Septic Update Total Cost \$25,154.00 Cost Share Flat Rate \$15,000, seconded by Froemming. Motion carried.**
2. FY25NRBG Septic #11 Septic Update Total Cost \$25,000.00 Cost Share Flat Rate \$11,372.00 **Motion by Ledermann to approve FY25NRBG Septic #11 Septic Update Total Cost \$25,000.00 Cost Share Flat Rate \$11,372.00, seconded by Rutten. Motion carried.**
3. FY25 Soil Health #11 Cover Crop 42 Acres @ \$35.00/per acre Cost Share \$1,456.00 **Motion by Ledermann to approve FY25 Soil Health #11 Cover Crop 42 Acres @ \$35.00/per acre Cost Share \$1,456.00, seconded by Rutten. Motion carried.**
4. CR-WBIF 24-25 -016 Solem Township Section 18 Water & Sediment Control Basins total cost \$86,788.00 Cost Share 75% 65,091.00 using Chippewa WBIF Funds. **Motion by Froemming to approve CR-WBIF 24-25 -016 Solem Township Section 18 Water & Sediment Control Basins total cost \$86,788.00 Cost Share 75% 65,091.00 using Chippewa WBIF Funds., seconded by Dropik. Motion carried.**
5. FY24 CC#2 Millerville Township Section 34 Water & Sediment Control Basins Total Cost \$117,270 Cost Share \$5,176.24 using FY24&FY25 Conservation Contracts **Motion by Rutten to approve FY24 CC#2 Millerville Township Section 34 Water & Sediment Control Basins Total Cost \$117,270 Cost Share \$5,176.24 using FY24&FY25 Conservation Contracts, seconded by Ledermann. Motion carried**

**E. Proposed 2026 Meeting Schedule** – Haggenmiller handed out the 2026 schedule will be approved in January.

**F. Paid Leave Contribution** **Motion by Barsness to split (.66%) contribution in half (.33%) between Employee & Employer , seconded by Rutten. Motion carried.**

**G. Employee review**-All employees will have their reviews at the January meeting

- H. Employee Handbook update – Paid Leave & employee reviews **Motion by Froemming to approve updated Employee Handbook, seconded by Rutten. Motion carried.**
- I. Envirothon raffle prize donation **Motion by Froemming to approve \$50 donation, seconded by Rutten. Motion carried.**

**Bills to Pay.** During the month of November, the Douglas SWCD issued Checks #12044-12072 for a total of \$176,958.17 including eFile (State Withholding) and EFTP (Federal Withholding). **Motion by Rutten to pay the bills, seconded by Dropik. Motion carried.**

**Adjournment.** **Motion by Barsness to adjourn the meeting, seconded by Rutten. Motion carried.**

Secretary,

Bill Dropik, Secretary