

DOUGLAS SOIL & WATER CONSERVATION DISTRICT MINUTES

November 10, 2025 – 8:00 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the Douglas SWCD Conference Room on Monday, November 10, 2025. Chairman Barsness called the meeting to order at 8:00 a.m. Members attending were: Barsness, Dropik, Froemming, Rutten, and Ledermann. Also, in attendance were County Commissioner Way, Staff attending Haggenmiller, Albertsen, Anderson, Arceneau, Anderson, Jenc, Rice and Olson.

Pledge was recited.

Minutes of the regular October 14 meeting were discussed. Motion by Froemming to approve the minutes, seconded by Rutten. Motion carried.

Treasurer's Report was read. Motion by Rutten to approve the Treasurer's Report subject to audit, seconded by Dropik. Motion carried.

Reports

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme de Terre Update** –Next Meeting scheduled for November 14, 2025
- C. Sauk River Report** –Next meeting scheduled for Thursday, November 20, 2025.
- D. Chippewa River Report** – Ledermann reported they met on October 17. Reviewed Grants and website compliance.
- E. Water Quality Legacy Fund** – No Report
- F. DCLA Report** – No meeting until May 2026
- G. Long Prairie Report** – Next meeting scheduled for Thursday, November 20, 2025.
- H. Douglas County Commissioner Report-** Commissioner Whey mentioned bridge replacement in Chip Park and 34 Avenue are finally completed, continue to work on labor negotiations.

Old Business

- A. Tire Quotes** – Motion by Ledermann to approve purchasing new tires seconded by Rutten. Motion carried.
- B. Health Insurance 2026 Rates** – Motion by Froemming to stay with PEIP for 2026 seconded by Rutten. Motion carried.
- C. State Convention** Scheduled for December 1-3 at Double Tree in Bloomington.

New Business

- A. NRCS Field Office** – **No Report**
- B. Calendar Year 2024 Draft Audit** Motion by Froemming to approve 2024 Audit, seconded by Dropik. Motion carried.
- C. Cost Share Amendments**
 - 1. Lake Ida Phase II # 6** Amend completion date from Dec 1, 2025, to December 1, 2026, Motion by Ledermann to amend Lake Ida Phase II # 6, seconded by Rutten. Motion carried.

2. Lake Ida Phase II # 5 Amend completion date from Dec 1, 2025, to December 1, 2026, Motion by Froemming to approve 2024 Audit, seconded by Dropik. **Motion by Froemming to amend Lake Ida Phase II # 5, seconded by Dropik. Motion carried.**
3. FY24 CC#3 Amend completion date from December 1, 2025, to December 1, 2026, **Motion by Dropik to amend FY24 CC#3, seconded by Ledermann. Motion carried.**
4. CR-WBIF 24-25-016 Solem Section 18 Water & Sediment Control Basins. Increase Cost Share amount by \$11,683.50 because adding two Water Sediment Control Basins **Motion by Rutten to approve CR-WBIF 24-25-016 Solem Section 18 Water & Sediment Control Basins. Increase Cost Share amount by \$11,683.50 because adding two Water Sediment Control Basins, seconded by Dropik. Motion carried.**
5. FY24 CC#2 Millerville Section 34 Water & Sediment Control Basins Increase Cost Share amount \$360.29 because of additional tile needed **Motion by Froemming to approve FY24 CC#2 Millerville Section 34 Water & Sediment Control Basins Increase Cost Share amount \$360.29 because of additional tile needed, seconded by Dropik. Motion carried.**

D. Cost Share Payments

1. FY25NRBG Septic #9 Septic Update Total Cost \$25,154.00 Cost Share Flat Rate \$15,000 **Motion by Rutten to approve FY25NRBG Septic #9 Septic Update Total Cost \$25,154.00 Cost Share Flat Rate \$15,000, seconded by Froemming. Motion carried.**
2. FY25NRBG Septic #11 Septic Update Total Cost \$25,000.00 Cost Share Flat Rate \$11,372.00 **Motion by Ledermann to approve FY25NRBG Septic #11 Septic Update Total Cost \$25,000.00 Cost Share Flat Rate \$11,372.00, seconded by Rutten. Motion carried.**
3. FY25 Soil Health #11 Cover Crop 42 Acres @ \$35.00/per acre Cost Share \$1,456.00 **Motion by Ledermann to approve FY25 Soil Health #11 Cover Crop 42 Acres @ \$35.00/per acre Cost Share \$1,456.00, seconded by Rutten. Motion carried.**
4. CR-WBIF 24-25 -016 Solem Township Section 18 Water & Sediment Control Basins total cost \$86,788.00 Cost Share 75% 65,091.00 using Chippewa WBIF Funds. **Motion by Froemming to approve CR-WBIF 24-25 -016 Solem Township Section 18 Water & Sediment Control Basins total cost \$86,788.00 Cost Share 75% 65,091.00 using Chippewa WBIF Funds., seconded by Dropik. Motion carried.**
5. FY24 CC#2 Millerville Township Section 34 Water & Sediment Control Basins Total Cost \$117,270 Cost Share \$5,176.24 using FY24&FY25 Conservation Contracts **Motion by Rutten to approve FY24 CC#2 Millerville Township Section 34 Water & Sediment Control Basins Total Cost \$117,270 Cost Share \$5,176.24 using FY24&FY25 Conservation Contracts, seconded by Ledermann. Motion carried**

- E. Proposed 2026 Meeting Schedule – Haggenger handed out the 2026 schedule will be approved in January.
- F. Paid Leave Contribution **Motion by Barsness to split (.66%) contribution in half (.33%) between Employee & Employer , seconded by Rutten. Motion carried.**
- G. Employee review-All employees will have their reviews at the January meeting

- H. Employee Handbook update – Paid Leave & employee reviews **Motion by Froemming to approve updated Employee Handbook, seconded by Rutten. Motion carried.**
- I. Envirothon raffle prize donation **Motion by Froemming to approve \$50 donation, seconded by Rutten. Motion carried.**

Bills to Pay. During the month of November, the Douglas SWCD issued Checks #12044-12072 for a total of \$176,958.17 including eFile (State Withholding) and EFTP (Federal Withholding). **Motion by Rutten to pay the bills, seconded by Dropik. Motion carried.**

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary