

DOUGLAS SOIL & WATER CONSERVATION DISTRICT
AGENDA

Monday, December 8, 2025 – 3:00 P.M.

DOUGLAS SWCD CONFERENCE ROOM

- I. Call to Order**
- II. Approval of Minutes**
- III. Approval of Treasurer Report**
- IV. Reports**
 - A. Coordinator's Report- Haggenmiller
 - B. Pomme de Terre Update - Barsness
 - C. Sauk River Report – Rutten
 - D. Chippewa River Report – Ledermann
 - E. Water Quality Legacy Fund- Froemming
 - F. DCLA Report
 - G. Long Prairie Report- Dropik
 - H. State Convention – Supervisor's & Staff
 - I. Douglas County Commissioner Report – Commissioner Way
- V. Old Business**
 - A. Calendar Year 2024 Audit
 - B. 2026 Meeting Schedule
 - C. BWSR Grant Extensions
- VI. New Business**
 - A. NRCS Field Office Update
 - B. Sauk River WBIF Revised Work Plan Resolution
 - C. Cost Share Amendments
 - 1. FY24CC-3 Water and Sediment Control Basin Project in Section 18 of Millerville Township. Amend total cost-share of \$7,937.25 to \$11,203.56 to help pay for the addition of a WASCOB using FY25 State Cost-Share.
 - 2. CR-WBIF24-25-017 Water and Sediment Control Basin Project in Section 5 of Evansville Township. Amend total cost-share of \$24,042.18 to \$24,683.25 to help pay for additional cost from changes to the project using FY25 State Cost-Share.
 - 3. FY22 NRBG Septic #4 Millerville Twp. Sec. 9 Amend contract for 1 year extension to Dec. 1, 2026.
 - 4. FY25 NRBG Septic #2 Osakis Twp. Sec. 27 Amend Contract for 1 year extension to Dec. 1, 2026.
 - D. Cost Share Payments
 - 1. FY24CC-3 Water and Sediment Control Basin Project in Section 18 of Millerville Township. Total Project Cost \$42,885.00. Cost-share payment of \$32,163.75 at

75% using \$20,960.19 NRCS Funding, \$5,418.82 FY24 State Cost-Share and \$5,784.74 FY25 State Cost-Share.

2. CR-WBIF24-25-017 Water and Sediment Control Basin Project in Section 5 of Evansville Township. Total Project Cost \$32,911.00. Cost-share payment of \$24,683.25 at 75% using Chippewa FY24 WBIF.
3. FY25 NRBG Septic #3 Miltona Twp. Sec 21 Total Cost \$13,645.63 Cost share Flat rate of \$12,000.00
4. FY25 Soil Health #8 Osakis Twp. Sec. 34 and Orange Twp. Sec. 4 Cover crops 86 acres @ \$35.00 per acre. Total cost share \$3,022.25 using FY 25 Soil Health Funds.
5. Long Prairie WBIF funding, Well sealing Ida Twp Sec 31 total cost \$1850.00 Cost share 50% or \$925.00 using Long Prairie WBIF funds.
6. FY22 CD 23 final payment Ida Township \$25,772.00 using FY22 CD 23 CWF

E. Cost Share Applications

1. Ida II - 10 Shoreline Protection Project in Section 13 of Ida Township. Total Project Cost \$10,150.00. Cost-share payment of \$7,612.50 at 75% using Ida II CWF.

VII. Bills to Pay

1. Northside Center- Rent	\$ 877.23
2. Health Insurance	\$ 13,426.06
3. BCBS – Vision	\$ 52.40
4. Gardonville -	\$ 62.86
5. NCPERS Life Insurance- Jerry Haggenmiller	\$ 16.00
6. Aflac-Employee's Withholding	\$ 467.10
7. Verizon -	\$ 266.42
8. Jessica Albertsen – Cell Phone Stipend	\$ 66.00
9. Ian Olson – Cell Phone Stipend	\$ 66.00
10. Kasey Jenc – Cell Phone Stipend	\$ 66.00
11. ALP – Well Sealing	\$ 1,252.00
12. Ace Hardware – Stop NTS	\$ 11.26
13. Employees' Payroll	

Jerry Haggenmiller
 Starla Arceneau
 Jessica Albertsen
 Danielle Anderson
 Ian Olson
 Andy Rice
 Kasey Jenc

14. PERA Employees

VIII. Adjournment