

DOUGLAS SOIL & WATER CONSERVATION DISTRICT

AGENDA

Monday, November 10, 2025 – 8:00 A.M.

DOUGLAS SWCD CONFERENCE ROOM

- I.** Call to Order
- II.** Approval of Minutes
- III.** Approval of Treasurer Report
- IV.** Reports
 - A. Coordinator's Report- Haggenmiller
 - B. Pomme de Terre Update - Barsness
 - C. Sauk River Report – Rutten
 - D. Chippewa River Report – Ledermann
 - E. Water Quality Legacy Fund- Froemming
 - F. DCLA Report
 - G. Long Prairie Report- Dropik
 - H. Douglas County Commissioner Report – Commissioner Way
- V.** Old Business
 - A. Tire Quotes
 - B. Health Insurance 2026 Rates
 - C. State Convention
- VI.** New Business
 - A. NRCS Field Office Update
 - B. Calendar Year 2024 Draft Audit
 - C. Cost Share Amendments
 - 1. Lake Ida Phase II # 6 Amend completion date from Dec 1, 2025 to December 1, 2026
 - 2. Lake Ida Phase II # 5 Amend completion date from Dec 1, 2025 to December 1, 2026
 - 3. FY24 CC#3 Amend completion date from December 1, 2025 to December 1, 2026
 - 4. CR-WBIF 24-25-016 Salem Section 18 Water & Sediment Control Basins. Increase Cost Share amount by \$11,683.50 because adding two Water Sediment Control Basins
 - 5. FY24 CC#2 Millerville Section 34 Water & Sediment Control Basins Increase Cost Share amount \$360.29 because of additional tile needed
 - D. Cost Share Payments
 - 1. FY25NRBG Septic #8 Septic Update Total Cost \$25,154.00 Cost Share Flat Rate \$15,000
 - 2. FY25NRBG Septic #11 Septic Update Total Cost \$25,000.00 Cost Share Flat Rate \$11372.00
 - 3. FY25 Soil Health #11 Cover Crop 42 Acres @ \$35.00/per acre Cost Share \$1,456.00

4. CR-WBIF 24-25 -016 Salem Township Section 18 Water & Sediment Control Basins
total cost \$86,788.00 Cost Share 75% 65,091.00 using Chippewa WBIF Funds Cost
Share \$5,176.24 using FY 24 Conservation contracts.

5. FY24 CC#2 Millerville Township Section 34 Water & Sediment Control Basins Total
Cost \$117,270 Cost Share \$5,176.24 using FY24&FY25 Conservation Contracts

E. Proposed 2026 Meeting Schedule

F. Paid Leave Contribution

G. Employee review-January meeting

H. Employee Handbook update – Paid Leave & employee reviews

I. Envirothon raffle prize donation

VII. Bills to Pay

1. Northside Center- Rent	\$ 877.23
2. Health Insurance	\$ 13,426.06
3. Marco- Copier -	\$ 68.80
4. BCBS – Vision	\$ 52.40
5. Gardonville -	\$ 62.86
6. NCPERS Life Insurance- Jerry Haggenmiller	\$ 16.00
7. Aflac-Employee's Withholding	\$ 467.10
8. ALP – Utilities -	\$ 73.07
9. Verizon -	\$ 266.42
10. Jessica Albertsen – Cell Phone Stipend	\$ 66.00
11. Ian Olson – Cell Phone Stipend	\$ 66.00
12. Kasey Jenc – Cell Phone Stipend	\$ 66.00
13. Douglas County Public Works – Fuel-	\$ 319.20
14. Whitebox Marketing – Website -	\$ 480.00
15. Swift SWCD – Registration	\$ 90.00
16. Cardmember Services – Postage, Fuel & Supplies	\$ 646.22
17. Ace Hardware key	\$ 12.86
18. Innovative Folders, markers, pocket file, tape correct,	\$ 329.52
19. Barr Engineering Co Lake Ida	\$ 2,611.50
20. Board of Water & Soil Resources Registration BWSR Academy	\$ 765.00
21. Innovative Folders	\$ 33.42
22. ALP Utilities Shed	\$ 70.85
23. Eric Selman Septic Cost Share	\$ 15,000.00
24. Tom Briol Septic Cost Share	\$ 12,000.00
25. Scott Anderson Water & Sediment Control Basin Cost Share	\$ 48,100.87
26. Tom Loken Shoreline Protection Cost Share	\$ 6,060.00
27. Cathi and Scott Boerner Shoreline Protection Cost Share	\$ 1,742.18
28. Cathi Boerner Shoreline Protection Cost Share	\$ 11,517.18
29. Brenda Martens Shoreline Protection Cost Share	\$ 15,930.00
30. Linda Smith Shoreline Protection Cost Share	\$ 7,416.50

31. Berg LLC Shoreland Protection Cost Share	\$ 13,308.75
32. Lee Torgeson Chippewa Incentive CCRP	\$ 2,956.00
33. Zach Jessesen Cover Crop	\$ 4,950.00
34. Botzet, James Cover Crop	\$ 1,654.00
35. James Bosek Long Prairie Cover Crop	\$ 3,680.00
36. Brent Ost Long Prairie CRP	\$ 10,470.00
37. Jake Jost Long Prairie CRP	\$ 15,000.00
38. Joanne Tegels Sauk River Watershed CCRP	\$ 1,197.00
39. Dale Maus Sauk River CCRP	\$ 914.00
40. Gerald Krebs Sauk River CCRP	\$ 1,764.00
41. Field To Forest LLC Sauk River Watershed CCRP	\$ 324.00
42. Adam Becker Sauk River Watershed CCRP	\$ 283.00
43. Brenda Hvezda Sauk River CCRP	\$ 2,535.00
44. Adam Becker Sauk River CCRP	\$ 411.00
45. Mike Jeppesen Soil Health 2025	\$ 9,520.50
46. MN Unemployment Insurance Dan Meyer	\$ 551.11
47. Cardmember Service BWSR Academy Rooms	\$ 259.38
48. millborn Seeds Native Seed	\$ 6,687.50
49. Dean Krebs Sauk River Watershed CCRP	\$ 4,797.50
50. Gerald Krebs Sauk River Watershed CCRP	\$ 4,797.50
51. RMB Tom Pappenfus	\$ 40.00
52. Barr Engineering Co Lake Ida	\$ 634.00
53. Danielle Anderson Meal - BWSR Academy	\$ 36.57
54. Olson, Ian A Meal BWSR Academy	\$ 18.84
55. Employees' Payroll	

Jerry Haggenmiller

Starla Arceneau

Jessica Albertsen

Danielle Anderson

Ian Olson

Andy

Kasey Jenc

56. PERA Employees

VIII. Adjournment