

**DOUGLAS SOIL & WATER CONSERVATION
DISTRICT MINUTES**

Thursday, December 14, 2023 – 3:00 P.M.

The Douglas Soil & Water Conservation District Board of Supervisors met on Thursday, December 14, 2023. Chairman Barsness called the meeting to order at 3:00 p.m. Members attending were: Barsness, Dropik, Froemming and Rutten. Absent-Clearly, Also, in attendance were Kevin Behrens, NRCS, Staff attending Haggemiller, Albertsen, Anderson, Arceneau, Olson and Rice.

Pledge was recited.

Minutes of the regular November 13, 2023, meeting was discussed. Motion by Rutten to approve, seconded by Froemming Motion carried.

Treasurer's Report was read. Motion by Rutten to approve, subject to audit, seconded by Dropik Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller reviewed his monthly report.
- B. Pomme de Terre Update** –Met on December 8. Voted to hire a full time Coordinator to be housed in Stevens SWCD.
- C. Sauk River Report** – Rutten reviewed there were two meetings. Applied for grant for Crooked Lake. Core Sampling will be completed by Wisconsin Science Company. Supplemental Funds will be provided by Sauk 1W1P.
- D. Chippewa River Report** –To approve 60-day review of the plan on December 15.
- E. Water Quality Legacy Fund** – No Report was given.
- F. DCLA-** Next meeting will be in April 2024.
- G. Douglas County Commissioner Report-** No Report was given.
- H. Long Prairie Report**–January 18 will be their Annual TAC Meeting. \$700,000 Supplemental Funds were approved by the Policy Committee.
- I. State Convention** – Supervisors and staff reported on the sessions they attended.

Old Business

- A. Tree Shed Addition**–Rice reviewed the tree shed addition.
- B. CD 23** – Jerome and Danielle met with DNR, Barr Engineering. Will appeal to DNR Commissioner.
- C. Cost Share Application**
 - 1. Shoreland Protection Ida Township Section 22 Total Cost \$23,835 Cost Share 75% \$17,876.25 using Lake Ida Clean Water Fund Phase II. Motion by Dropik to approve Shoreland Protection Ida Township Section 22 Total Cost \$23,835 Cost Share 75% \$17,876.25 using Lake Ida Clean Water Fund Phase II, seconded by Rutten. Motion carried.

2. Pit Closure Miltona Township Section 16 Total Cost \$ 70,000 Cost Share \$30,000 using Lake Carlos 319 Funds. Motion by Rutten to approve Pit Closure Miltona Township Section 16 Total Cost \$ 70,000 Cost Share \$30,000 using Lake Carlos 319 Funds, seconded by Froemming Motion carried.

D. Cost Share Amendments

1. Water and Sediment Control Basin Section 20 Ida Township. Increase Total Cost of Project by \$3,800 and Increase Cost Share from \$2,696 to \$5,546 (Increase of \$2,850) using FY 22 State Cost Share. Increase Due to Landowner having to hire different contractor to complete work before contract deadline. Motion by Froemming to approve Water and Sediment Control Basin Section 20 Ida Township. Increase Total Cost of Project by \$3,800 and Increase Cost Share from \$2,696 to \$5,546 (Increase of \$2,850) using FY 22 State Cost Share, seconded by Rutten Motion carried.
2. Water and Sediment Control Basin Section 36 Leaf Valley Township. Increase Total Cost of Project by \$4,255.00 and Increase Cost Share from \$5,200.25 to \$8,554.50 (increase of \$3,354.25) using FY 22 State Cost Share. Increase due to change in design plan before construction started. The design was originally completed off lidar, which led to some of the quantities being wrong and needing to be increased. Motion by Dropik to approve Water and Sediment Control Basin Section 36 Leaf Valley Township. Increase Total Cost of Project by \$4,255.00 and Increase Cost Share from \$5,200.25 to \$8,554.50 (increase of \$3,354.25) using FY 22 State Cost Share. seconded by Froemming Motion carried.
3. Water and Sediment Control Basin Section 22 Ida Township. Increase total cost of project by \$5,044.74 and Increase Cost Share from \$8,728.26 to \$10,329.75 (increase of \$3,783.56) using Lake Ida Phase I (\$324.25) and Lake Ida Phase II (\$3,459.31). Increase due to changes in design plans before construction started. The design was originally completed off Lidar to some quantities being wrong and needing to be increased. Motion by Rutten to approve, Water and Sediment Control Basin Section 22 Ida Township. Increase total cost of project by \$5,044.74 and Increase Cost Share from \$8,728.26 to \$10,329.75 (increase of \$3,783.56) using Lake Ida Phase I (\$324.25) and Lake Ida Phase II (\$3,459.31) seconded by Dropik Motion carried.

E. Cost Share Payments

1. Cover Crops Section 21 Leaf Valley Township 63 Acres Cost Share Flat Rate \$35/Acres Total \$2,205.00 Using Lake Carlos 319 Funds. Motion by Froemming to approve Cover Crops Section 21 Leaf Valley Township 63 Acres Cost Share Flat Rate \$35/Acres Total \$2,205.00 Using Lake Carlos 319 Funds, seconded by Dropik Motion carried.
2. Water and Sediment Control Basin Section 20 Ida Township. Total Cost \$11,300.00 Cost Share 75% \$8,475.00 using EQIP \$2,929.00 FY21 State Cost Share \$2,696.00 and FY 22 State Cost Share \$2,850.00 Motion by Rutten to approve Water and Sediment Control Basin Section 20 Ida Township. Total Cost \$11,300.00 Cost Share 75% \$8,475.00 using EQIP

\$2,929.00 FY21 State Cost Share \$2,696.00 and FY 22 State Cost Share \$2,850.00, seconded by Dropik Motion carried.

3. Water and Sediment Control Basin Section 36 Leaf Valley Township. Total Cost \$17,630 Cost Share 75% \$13,222.50, EQIP \$4,668.00 FY 21 State Cost Share, \$3,382.34 and FY 22 Cost Share \$5,172.16 Motion by Froemming approve Water and Sediment Control Basin Section 36 Leaf Valley Township. Total Cost \$17,630 Cost Share 75% \$13,222.50, EQIP \$4,668.00 FY 21 State Cost Share, \$3,382.34 and FY 22 Cost Share \$5,172.16, seconded by Dropik Motion carried.
4. Water and Sediment Control Basin Section 22 Lake Ida Township. Total Cost \$13,773.00 Cost Share 75% \$10,329.75 using Lake Ida Phase I \$324.25 and Lake Ida Phase II \$10,005.50. Motion by Rutten to approve Water and Sediment Control Basin Section 22 Lake Ida Township. Total Cost \$13,773.00 Cost Share 75% \$10,329.75 using Lake Ida Phase I \$324.25 and Lake Ida Phase II \$10,005.50, seconded by Dropik Motion carried.
5. Water and Sediment Control Basin Section 36 Leaf Valley Township. Total Cost \$65,702.00 Cost Share 75% \$49,276.50 using Lake Ida Phase II \$23.80 and Lake Ida Phase I \$49,252.70. Motion by Froemming to approve Water and Sediment Control Basin Section 36 Leaf Valley Township. Total Cost \$65,702.00 Cost Share 75% \$49,276.50 using Lake Ida Phase II \$23.80 and Lake Ida Phase I \$49,252.70, seconded by Dropik Motion carried.

New Business

- A. Field Office Update**—Kevin Behrens reported there were 3 CSP renewals, only 1 CSP payment to wrap up, started planning the second-round cost estimate was released on all high tunnels, 1.5 million for disaster relief, 2.6 million for Monarch post, 1.4 million for livestock applications, 30 million for EQIP, still no word on staff replacements.
- B. Sauk River Watershed 1W1P 2024-2025 Biennial Workplan** – Motion by Rutten to approve Sauk River Watershed 1W1P 2024-2025 Biennial Workplan, seconded by Dropik Motion carried.
- C.** Proposed 2024 SWCD Meeting Schedule. Haggemiller handed out draft schedule. Will approve at the January 8th meeting.
- D.** Employee Handbook Update-Sick & Safe Time Motion by Rutten to approve addition to the Employee Handbook on Sick & Safe Time, seconded by Dropik Motion carried.
- E.** MN Campaign Finance Book Letter. Haggemiller handed out a letter to the Supervisors on new rules on reporting in 2024.

Bills to Pay. During the month of December, the Douglas SWCD issued Checks #11213-11251 for a total of \$175,817.33 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Dropik to pay the bills, seconded by Rutten Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary