

DOUGLAS SOIL & WATER CONSERVATION DISTRICT

AGENDA

Thursday, December 14, 2023 – 3:00 P.M.

DOUGLAS SWCD CONFERENCE ROOM

HAPPY HOLIDAYS

- I.** Call to Order
- II.** Pledge
- III.** Approval of Minutes
- IV.** Approval of Treasurer Report
- V.** Reports
 - A. Coordinator’s Report- Haggemiller
 - B. Pomme de Terre Update – Barsness
 - C. Sauk River Report – Rutten
 - D. Chippewa River Report – Cleary
 - E. Water Quality Legacy Fund- Cleary
 - F. DCLA Report
 - G. Douglas County Commissioner Report – Commissioner Englund
 - H. Long Prairie Report- Dropik
 - I. State Convention- Supervisors/Staff
- VI.** Old Business
 - A. Tree Shed Addition
 - B. CD 23 Project
 - C. Cost Share Application
 - 1. Shoreland Protection Ida Township Section 22 Total Cost \$23,835 Cost Share 75% \$17,876.25 using Lake Ida Clean Water Fund Phase II
 - 2. Pit Closure Miltona Township Section 16 Total Cost \$ 70,000 Cost Share \$30,000 using Lake Carlos 319 Funds.
 - D. Cost Share Amendments
 - 1. Water and Sediment Control Basin Section 20 Ida Township. Increase Total Cost of Project by \$3,800 and Increase Cost Share from \$2,696 to \$5,546 (Increase of \$2,850) using FY 22 State Cost Share. Increase Due to Landowner having to hire different contractor to complete work before contract deadline.
 - 2. Water and Sediment Control Basin Section 36 Leaf Valley Township. Increase Total Cost of Project by \$4,255.00 and Increase Cost Share from \$5,200.25 to \$8,554.50 (increase of \$3,354.25) using FY 22 State Cost Share. Increase due to change in design plan before construction started. The design was originally completed off lidar, which led to some of the quantities being wrong and needing to be increased.

3. Water and Sediment Control Basin Section 22 Ida Township. Increase total cost of project by \$5,044.74 and Increase Cost Share from \$8,728.26 to \$10,329.75 (increase of \$3,783.56) using Lake Ida Phase I (\$324.25) and Lake Ida Phase II (\$3,459.31). Increase due to changes in design plans before construction started. The design was originally completed off Lidar to some quantities being wrong and needing to be increased.

E. Cost Share Payments

1. Cover Crops Section 21 Leaf Valley Township 63 Acres Cost Share Flat Rate \$35/Acres Total \$2,205.00 Using Lake Carlos 319 Funds.
2. Water and Sediment Control Basin Section 20 Ida Township. Total Cost \$11,300.00 Cost Share 75% \$8,475.00 using EQIP \$2,929.00 FY21 State Cost Share \$2,696.00 and FY 22 State Cost Share \$2,850.00
3. Water and Sediment Control Basin Section 36 Leaf Valley Township. Total Cost \$17,630 Cost Share 75% \$13,222.50, EQIP \$4,668.00 FY 21 State Cost Share, \$3,382.34 and FY 22 Cost Share \$5,172.16
4. Water and Sediment Control Basin Section 22 Lake Ida Township. Total Cost \$13,773.00 Cost Share 75% \$10, 329.75 using Lake Ida Phase I \$324.25 and Lake Ida Phase II \$10,005.50.
5. Water and Sediment Control Basin Section 36 Leaf Valley Township. Total Cost \$65,702.00 Cost Share 75% \$49,276.50 using Lake Ida Phase II \$23.80 and Lake Ida Phase I \$49,252.70.

VII. New Business

- A. NRCS Field Office Update
- B. Sauk River Watershed 1W1P 2024-2025 Biennial Workplan
- C. Proposed 2024 SWCD Meeting Schedule
- D. Employee Handbook Update-Sick & Safe Time
- E. MN Campaign Finance Book Letter

1. Bills to Pay

1. Northside Center- Rent	\$ 877.23
2. Gardonville -	\$ 73.89
3. Innovo Benefits Administration- December Health Insurance	\$ 11,498.23
4. BCBS – Vision	\$ 67.73
5. NCPERS Life Insurance- Jerry Haggemiller	\$ 16.00
6. Aflac-Employee’s Withholding	\$ 402.68
7. Verizon -	\$ 265.24
8. PAZ Excavating – Tree Shed Addition	\$ 3,320.00
9. Millborn Seeds – Seed	\$ 199.61
10. Marco – Copier	\$ 194.78
11. NCPERS Group – Jerome Haggemiller	\$ 16.00
12. MN BWSR – Registration	\$ 825.00
13. Douglas County Public Works – Fuel	\$ 481.93
14. Jerome Haggemiller – Tile	\$ 135.90

15. Danielle Anderson – Step Stool	\$	42.94
16. Jessica Albertsen – Cell Phone Stipend	\$	66.00
17. MN Unemployment Services	\$	767.81
18. Employee’s Payroll		
Jerry Haggemiller		
Starla Arceneau		
Jessica Albertsen		
Danielle Anderson		
Ian Olson		
Andy Rice		

VIII.

Adjournment