

Instructions are at the end of the form

Project information

Local partner: Douglas SWCD Contact name: Danielle Anderson
 Contact phone number: 320-736-3191 x126 Budget amount: \$ 16,643.00
 Contact email: danielle.anderson@mn.nacdn.net
 Project title: Douglas SWCD Long Prairie River FY22 SWAG
 Interim reporting period: Start date (mm/dd/yyyy): 3/1/2022 End date (mm/dd/yyyy): 1/31/2024

Section I – Workplan

1. **Were the Quality Assurance Project Plan approved by the QA/QC Coordinator and your Project Manager prior to monitoring?**
 Yes No Submittal date (mm/dd/yyyy): _____
2. **Were field and laboratory data submitted to EQiS by November 1?**
 Yes No Submittal date (mm/dd/yyyy): 10/19/2022
3. **If applicable, were stream photos submitted to the Minnesota Pollution Control Agency (MPCA) Project Manager by November 1?**
 Yes No Submittal date (mm/dd/yyyy): 10/19/2022
4. **Describe progress with monitoring each of your stream and/or lake sites. Complete Table 1 describing the number of scheduled samples, by parameter, and indicate the number of samples actually collected (include QA/QC sampling).**

In the comments field of Table 1, provide details regarding missed sampling events, noteworthy or adverse site conditions (i.e., drought or low flow, upstream construction, high waterfowl activity, beaver impoundments, or feedlot activity), field meter malfunction, sampling errors, or flagged laboratory samples (holding time or temperature exceedances). Add rows as necessary by placing cursor in the last row of last column and hit tab.

Table 1. Monitoring summary

Site ID#	Scheduled annual sampling		Actual for past season		Comments
	Parameter	No.	Parameter	No.	
21-0049-00-201	TP, Chl-A	6, 6	TP, Chl-A	6, 6	
21-0049-00-201	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0049-00-201	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0055-00-201	TP, Chl-A, Sulfate	6, 6, 6	TP, Chl-A, Sulfate	6, 6, 6	
21-0055-00-201	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0055-00-201	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0151-00-201	TP, Chl-A	6, 6	TP, Chl-A	6, 6	
21-0151-00-201	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0151-00-201	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0180-00-201	TP, Chl-A	6, 6	TP, Chl-A	6, 6	
21-0180-00-201	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	

Site ID#	Scheduled annual sampling		Actual for past season		Comments
	Parameter	No.	Parameter	No.	
21-0180-00-201	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0199-01-201	TP, Chl-A	6, 6	TP, Chl-A	6, 6	
21-0199-01-201	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0199-01-201	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0199-02-202	TP, Chl-A	6, 6	TP, Chl-A	6, 6	
21-0199-02-202	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0199-02-202	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0077-00-203	TP, Chl-A, Sulfate	6, 6, 6	TP, Chl-A, Sulfate	6, 6, 6	
21-0077-00-203	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0077-00-203	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0085-00-203	TP, Chl-A	6, 6	TP, Chl-A	6, 6	
21-0085-00-203	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0085-00-203	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
21-0094-00-201	TP, Chl-A, Sulfate	6, 6, 6	TP, Chl-A, Sulfate	6, 6, 6	
21-0094-00-201	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
21-0094-00-201	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
S006-407	TSS, TP	6, 6	TSS, TP	6, 6	
S006-407	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
S006-407	E coli	4	E coli	4	
S006-407	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
S016-635	TSS, TP	6, 6	TSS, TP	6, 6	
S016-635	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
S016-635	E coli	4	E coli	4	
S016-635	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	Secchi, conductivity, Temp, pH, DO	5, 5, 5, 5, 5	
S002-905	TSS, TP	6, 6	TSS, TP	6, 6	
S002-905	Chloride, Hardness	1, 1	Chloride, Hardness	1, 1	
S002-905	E coli	10	E coli	10	
S002-905	Secchi, conductivity, Temp, pH, DO	11, 11, 11, 11, 11	Secchi, conductivity, Temp, pH, DO	11, 11, 11, 11, 11	

5. Were you comfortable with your level of training and current ability to complete the obligations of your workplan?

Yes

6. Were there any changes to your workplan that were specific to staff time and/or monitoring locations?

X Yes No **If yes, describe the related change order(s).**

Additional salary classification added.

7. Were volunteers a part of your agreement? Yes No
 If yes, indicate how many were used and describe recruitment activities.

Section II – Budget

8. Were there any changes to your budget or equipment and supplies list? Yes No
 If yes, describe the related change order(s) and/or amendment(s).

9. Indicate the total amount of funds withheld in retainage through most recent reimbursement request:
 \$0

Copy and paste the information from the invoice tab of the SWAG Reimbursement Request spreadsheet. If budget information does not encompass all expenditures through December 31, please provide the date. Note: Documented amounts must be within 30 days of December 31.

Line Item	MPCA Funds Awarded	MPCA Funds Expended prior to this Invoice	MPCA Funds Expended this Invoice	MPCA Funds Expended	Balance	Budget Expended (%)
Personnel	\$8,600.00	\$2,128.53	\$3,959.67	\$6,088.20	\$2,511.80	71%
Laboratory	\$4,432.00	\$302.00	\$3,089.00	\$3,391.00	\$1,041.00	77%
Travel Reimbursement	\$800.00	\$245.70	\$398.97	\$644.67	\$155.33	81%
Shipping	\$1,000.00	\$40.00	\$60.00	\$100.00	\$900.00	10%
Equipment & Supplies	\$1,811.00	\$318.29	\$470.69	\$788.98	\$1,022.02	44%
Total:	\$16,643.00	\$3,034.52	\$7,978.33	\$11,012.85	\$5,630.15	66%