

**DOUGLAS SOIL & WATER CONSERVATION
DISTRICT MINUTES**

Monday, January 9, 2023 – 8:00 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met on Monday, January 9, 2023. Chairman Barsness called the meeting to order at 8:00 a.m. Members attending were: Barsness, Cleary, Dropik, Rutten, and Froemming. Also, in attendance were NRCS, Mark Dybdal, Staff attending Haggemiller, Albertsen, Anderson, Arceneau, Olson and Rice.

Pledge was recited

Re-Organization of the Board of Supervisors. Motion by Cleary to have no change from 2022 in 2023 Officers, seconded by Rutten. Motion carried. Barsness-Chairman, Rutten-Vice-Chairman, Cleary-Treasurer, Dropik-Secretary.

Minutes of the regular December 15, 2022, meeting was discussed. Motion by Rutten to approve, subject to audit, seconded by Froemming. Motion carried.

Treasurer's Report was read. Motion by Rutten to approve, subject to audit, seconded by Cleary. Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller reviewed his monthly report.
- B. Pomme de Terre Update** – Barsness reported they will meet on Friday, January 13, 2023.
- C. Sauk River Report** – Rutten reported they met on December 19. Reviewed Crooked Lake, filter the water that goes into Lake Osakis, sediment cores in February.
- D. Chippewa River Report** – December meeting was cancelled.
- E. Water Quality Legacy Fund** – No Meeting Scheduled.
- F. Douglas County Commissioner Report-** No Report was given.
- G. Long Prairie Report** – Dropik reported they will be meeting on January 19, 2023.
- H. DCLA Report** – No Meeting Scheduled

Old Business

New Business

- A. Field Office Update**–Mark Dybdal reported they are working on 30 EQIP Assessments and Ranking. Kasey working on CRP signup/Renewals.

- B. 2022 Meeting Schedule** – Haggemiller handed 2023 meeting schedule Motion by Cleary to approve 2023 meeting schedule, seconded by Dropik. Motion carried.
- C. Set Supervisors Compensation** Motion by Rutten to leave compensation at \$125, seconded by Dropik. Motion carried.
- D. Set Mileage Rate** Motion by Rutten to follow the Federal Mileage Rate of 65.5¢/mile for 2023, seconded by Dropik. Motion carried.
- E. Designate Depositories** Motion by Cleary to designate Bremer Bank as the Douglas SWCD depository, seconded by Froemming. Motion carried.
- F. Assign Committees**
1. **Chippewa River Watershed Group** – Cleary, Alternate - Froemming
 2. **Pomme de Terre Watershed Group** – Barsness, Alternate-Cleary
 3. **Sauk River Watershed Group** – Rutten, Alternate- Dropik
 4. **West Central Area II Joint Powers** – Cleary, Alternate Barsness
 5. **Long Prairie Watershed Group** – Dropik, Alternate Froemming
 6. **Water Plan** –Rutten, Alternate-Barsness
 7. **EQIP Local Work Group**–Barsness, Froemming
 8. **Douglas Legacy Fund**-Cleary
- G. MN Campaign Finance Board Recertification** – Due by January 30
- H. Employee Handbook Update – Health Insurance Rates** Motion by Froemming to update the handbook with the 2023 Health Insurance Rates, seconded by Rutten. Motion carried.
- I. Drill Rental Rates** Motion by Cleary to increase in-County rates to \$10 per acre and Out-County to \$13 per acre, seconded by Rutten. Motion carried.
- J. Area II Meeting February 7, 2023,** Will be in Little Falls.
- K. Dues**
- National Association of Conservation Districts - \$774.00 & MN Assn of Conservation Districts - \$6,244.30** Motion by Cleary to approve dues, seconded by Froemming Motion carried.
- L. Minnesota Counties Intergovernmental Trust - \$9,084.00** Motion by Froemming to approve, seconded by Rutten. Motion Carried.
- M. Treasurer/Manager Training** March 15th, 9:30-12:00 in Melrose.
- N. Cost Share Application – Low Income Septic Upgrade, Total Cost \$17,000, Cost Share Flat Rate \$7,500 using \$5,00 FY22 BWSR Septic Cost Share \$2,500 FY22 NRBG Septic Cost Share** Motion by Rutten to improve the Cost Share Flat Rate \$7,500 using \$5,00 FY22 BWSR Septic Cost Share \$2,500 FY22 NRBG Septic Cost Share, seconded by Dropik. Motion Carried.

O. Jerome Haggemiller Review - The Board appreciates the great work, Motion by Cleary to increase wage by \$2.49 per hour, seconded by Rutten.
Motion Carried.

P. Danielle Anderson Review – The Board appreciates the work and income brought into the District through Grants and LP 1W1P per request Coordinator Job no adjustment in Annual Leave for Past Service Motion by Cleary to increase wage by \$1.57 per hour, seconded by Rutten. Motion Carried.

Q. Ian Olson Review – Appreciates the great work. Motion by Cleary to increase wage by \$1.58 per hour, seconded by Rutten. Motion Carried.

Bills to Pay. During the month of January, the Douglas SWCD issued Checks #10886-1010915 for a total of \$112,374.74 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Froemming to pay the bills, seconded by Rutten.
Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Dropik.
Motion carried.

Secretary,

Bill Dropik, Secretary