

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT**  
**AGENDA**

**Monday, November 14, 2022 – 8:00 A.M.**

**DOUGLAS SWCD CONFERENCE ROOM**

- I. Call to Order
- II. Pledge
- III. Approval of Minutes- October 11, 2022 and 11-2-2022 Meetings
- IV. Approval of Treasurer Report
- V. Reports
  - A. Coordinator’s Report- Haggenmiller
  - B. Pomme de Terre Update – Barsness
  - C. Sauk River Report – Rutten
  - D. Chippewa River Report – Cleary
  - E. Water Quality Legacy Fund- Cleary
  - F. DCLA Report
  - G. Douglas County Commissioner Report – Commissioner Englund
  - H. Long Prairie Report- Dropik
  - I. Michael Peterson – 2021 Audit Report
  - J. BWSR Academy - Staff
- VI. Old Business
  - A. Health Insurance Premiums 2023
  - B. County Ditch 23 Clean Water Grant Update
  - C. Resolutions
  - D. State Convention Registration
- VII. New Business
  - A. NRCS Field Office Update
  - B. Long Prairie 1W1P
    - 1. Resolution to Adopt
    - 2. Collaborative Agreement Approval
  - C. Cost Share Application –
    - 1. Shoreline Protection Project Section 5 Lund Township – Project Cost \$11,000.00 Cost Share at 75% is \$8,250 from 2021 WBIF in PDT Watershed
  - D. Cost Share Amendment
    - 1. Lined Waterway Project Cost Increase from \$85,785 to \$102,755, increase of \$16,970 due to plan revision adding more fill, rock and seed. Increase Carlos 319 Grant from \$51,471 to \$61,653, \$10,182 total increase. Increase Lake Ida CWF Grant from \$12,867.75 to \$15,413.25, total increase \$2,545.50

E. Cost Share Payments

1. Low Income Septic System Total Cost \$17,645.00 Cost Share Flat Rate \$7,500.00 using \$5,000.00 FY22 BWSR Septic Funds & \$2,500.00 FY 22 NRBG Septic Funds.
2. Lake Shore Restoration Total Cost \$21,785.74 Cost Share \$11,743.82 Using Carlos 319 Funds
3. Lined Waterway Project Total Cost \$102,755. Cost-Share 75% using \$61,653 (60%) Carlos 319 Grant and \$15,413.25 (15%) Lake Ida CWF Grant. Total Cost-Share Payment \$77,066.25

F. Winter Newsletter

**VIII. Bills to Pay**

- |  |             |
|--|-------------|
| 1. Northside Center- Rent                                    | \$ 877.23   |
| 2. Gardonville -   | \$ 63.21    |
| 3. Innovo Benefits Administration- December Health Insurance | \$ 7,921.86 |
| 4. NCPERS Life Insurance- Jerry Haggenmiller                 | \$ 16.00    |
| 5. Andy Rice – Fuel, Meals, Leadership                       | \$ 117.10   |
| 6. Ian Olson – Boat Rental                                   | \$ 260.00   |
| 7. Starla Arceneau – Meals                                   | \$ 23.96    |
| 8. Ian Olson – BWSR – Meals                                  | \$ 48.25    |
| 9. Jessica Albertsen – BWSR Meals                            | \$ 56.19    |
| 10. RMB – Water Samples                                      | \$ 232.00   |
| 11. Blackburn Manufacturing – Flags                          | \$ 293.25   |
| 12. Marco – Copier   | \$ 170.77   |
| 13. Verizon – Cells  | \$ 265.46   |
| 14. AFLAC -  | \$ 390.68   |
| 15. Department of Ag -2023 Nursery Stock Renewal             | \$ 750.00   |
| 16. Douglas County Recorder- Easement                        | \$ 46.00    |
| 17. MNL – Native Seed -                                      | \$ 2,592.40 |
| 18. Ian Olson – Drill Pins                                   | \$ 41.95    |
| 19. Andy Rice – Car Washes                                   | \$ 22.00    |
| 20. Barr Engineering – Lake Ida                              | \$ 3,562.50 |
| 21. Employee’s Payroll                                       |             |
| Jerry Haggenmiller   |             |
| Starla Arceneau  |             |
| Jessica Albertsen  |             |
| Danielle Anderson  |             |
| Ian Olson  |             |
| Andy Rice  |             |
| 22. PERA Employees   |             |

**IX. Adjournment**