



Grant All-Detail Report

Watershed Conservation Planner Initiative 2018

Grant Title - 2018 - Watershed Conservation Planner Initiative (Douglas SWCD)

Grant ID - P18-1300

Organization - Douglas SWCD

Original Awarded Amount	\$157,721.00	Grant Execution Date	10/16/2018
Required Match Amount	\$0.00	Original Grant End Date	12/31/2020
Required Match %	0%	Grant Day To Day Contact	Jerome Haggemiller
Current Awarded Amount	\$369,508.00	Current End Date	12/31/2021

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$369,508.00	\$272,032.50	\$97,475.50
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$369,508.00	\$272,032.50	\$97,475.50

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Conservation Planning	Planning and Assessment	Current State Grant	2018 - Watershed Conservation Planner Initiative (Douglas SW..	\$212,014.50	\$173,627.95	12/31/2021	N
Employee Development	Education/Information	Current State Grant	2018 - Watershed Conservation Planner Initiative (Douglas SW..	\$19,082.00	\$19,081.80	12/3/2021	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Engineering Assistance fund	Technical/Engineering Assistance	Current State Grant	2018 - Watershed Conservation Planner Initiative (Douglas SW..	\$41,507.00			N
Internal Meetings/Reporting	Administration /Coordination	Current State Grant	2018 - Watershed Conservation Planner Initiative (Douglas SW..	\$14,000.00	\$13,998.70	12/3/2021	N
Outreach / Analysis	Project Development	Current State Grant	2018 - Watershed Conservation Planner Initiative (Douglas SW..	\$76,862.50	\$59,283.29	12/31/2021	N
Workshop / Outreach	Education/Information	Current State Grant	2018 - Watershed Conservation Planner Initiative (Douglas SW..	\$6,042.00	\$6,040.76	12/3/2021	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Conservation Planning			
Description	<p>Working with landowners and producers for field site analysis. Development of conservation plans following the NCPP handbook. Priority will be given to areas of the Chippewa watershed that are identified by local SWCD and NRCS staff at planning meeting to be held in fall of 2018.</p> <p>Funding will pay for staff time for the newly hired Chippewa watershed conservation planner.</p> <p>Year 1 Milestone - 20 Conservation Plans</p> <p>Year 2 Milestone - 40 Conservation Plans</p> <p>Year 3 Milestone - 40 Conservation Plans.</p>		
Category	PLANNING AND ASSESSMENT		
Start Date	19-Oct-18	End Date	31-Dec-21
Has Rates and Hours?	Yes		
Actual Results	<p>Conservation Planner start date 12-3-18. No activity as of 12-7-18.</p> <p>12-7-19 - 5-26-19</p> <p>15 Conservation plan completed, 10 in Douglas County and 5 in Pope County. Conservation Plans covered 1,505.5 acres in Douglas County and 2,135 acres in Pope County. See Attached "Attachment 1". 16 meetings with produce were held for planning with field analysis. Also attached is sediment reductions calculated from acres that were planned.</p> <p>June - Nov 10, 2019</p> <p>Six landowner are currently being work with to complete conservation plans. One landowners plan is complete and approved, total acres for this plan is 9841.4 acres. the remaining 5 plans will be completed within the few months. Attached is attachment I for completed plan this reporting period. Also see attached summary for additional details.</p> <p>Nov. 11, 2019 - May 24, 2020</p> <p>Twenty landowner are currently being work with to complete conservation plans. Seven landowners plans are complete and approved, total acres for these seven plans is 2,151.19 acres. The breakdown per county is as follows West Ottertail 2 plans on 1512.41 acres, Douglas 5 plans on 385.61 acres, and Pope 2 landowners on 253.17 acres. The remaining 13 landowner plans be completed within the few months. Attached is attachment I for completed plans this reporting period. Also see attached highlight article for additional details.</p> <p>5-25-20 - 12-18-20</p> <p>Eleven landowner are currently being work with to complete conservation plans. Seven landowners plans are complete and approved, total acres for these seven plans is 890.67 acres. The breakdown per county is as follows West Ottertail 1 plan on 475.3 acres, Douglas 3 plans on 131.6 acres, and Pope 2 landowners on 123.77 acres. Swift County 1 plan on 160.0 acres The</p>		

remaining 4 landowner plans be completed within the few months. Attached is attachment I for completed plans this reporting period. Also see attached highlight article for additional details.

12-19-20-6-6-21

See Attached.

6-7-21-12-31-21 Attached

Grant Activity - Employee Development

Description	<p>Mentoring and training provided by experienced Soil and Water Conservation District and NRCS staff. Priority will be given to areas of the Chippewa watershed that are identified by local SWCD and NRCS staff at planning meeting to be held in fall of 2018.</p> <p>This mentorship and training will allow completion of conservation plans as the Chippewa watershed conservation planner acquires additional skills and becomes more efficient.</p> <p>Year 1 Milestone - 20 Conservation Plans Year 2 Milestone - 40 Conservation Plans Year 3 Milestone - 40 Conservation Plans</p>		
Category	EDUCATION/INFORMATION		
Start Date	19-Oct-18	End Date	31-Dec-21
Has Rates and Hours?	Yes		
Actual Results	<p>Employee start date 12-3-18. Meeting with BWSR training team on up coming trainings needed. Review of IDP and JA status. Training completed in Ag Learn. Results as of 12-7-18</p> <p>Results 12-7-19-5-31-19.</p> <p>8 training sessions completed, trainings include Hydrology training, Filter strip training, WASCB training, Tech note 31 training, SM-1 training, Rain garden training, Livestock pipeline training, and Cultural Resources training. Actively pursuing JAA and Conservation Planner status through NRCS.</p> <p>Results June-Nov 10, 2019</p> <p>Training attended this reporting period includes, BWSR Academy, Grazing workshop, and Soil Health. Conservation Planner certificate should be approved the first quarter of 2020 and also JAA approval. See additional training information on attached summary.</p> <p>Results Nov. 11, 2019 - May 24, 2020</p> <p>Completed additional training required for Certified Planner. Obtained Certified Planner Certificate on 3-18-20. Obtained JAA approval 3-18-20.</p> <p>May 25, 2020 - Dec. 18, 2020</p> <p>Attended online training and BWSR academy for technical training. One the job training for conservation practices also completed during the last reporting period.</p> <p>12-19-20 to 6-6-21</p> <p>No Activity for this period.</p> <p>6-7-21 to 12-31-21.</p>		

Two grazing trainings were attended during the reporting period, including grazing facilitating practices and working with livestock producers training. The planner attended BWSR academy. Multiple On-the-Job trainings occurred for I & E of WASCB projects and grazing supporting practices. The BWSR tech talks were listened to learn about High tunnels, Roof runoff structures, livestock watering system water well inspections. The planner updated his IDP for 2022.

Grant Activity - Engineering Assistance fund

Description	Provide survey, design, construction inspection on BMP's being installed. BMP will be funded from a combination of state and federal cost share. Work will be provided by SWCD staff with proper JAA and WCTSA staff. The Douglas SWCD reimburse other SWCD's and WCTSA within the Chippewa Watershed for time at billable rates provided by the LGU.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>Results 11-11-19 - 5-24-20</p> <p>Engineering work is currently in progress not expenses for the current reporting period.</p> <p>Final Results</p> <p>No expenses for Technical and Engineering Assistance.</p>		

Grant Activity - Internal Meetings/Reporting

Description	<p>Grant management, watershed team coordination. Priority will be given to areas of the Chippewa watershed that are identified by local SWCD and NRCS staff at planning meeting to be held in fall of 2018.</p> <p>Douglas SWCD staff will complete administration coordination to prepare reports and facilitate meetings.</p> <p>Year 1 - 3 internal meeting 2 progress reports</p> <p>Year 2 - 3 internal meeting 2 progress reports</p> <p>Year 3 - 4 internal meetings 1 progress report/final report</p>		
Category	ADMINISTRATION/COORDINATION		
Start Date	19-Oct-18	End Date	31-Dec-21
Has Rates and Hours?	Yes		
Actual Results	<p>Employee Start Date 12-3-18.</p> <p>Contacted SWCD's in watershed to set up meeting with office to introduce Ian Olson Conservation Planner and find out priorities in County. New employee training and completing 1st progress report. Report as of 12-7-18.</p> <p>12-7-19 - 5-31-19</p> <p>3 internal meeting were held with the Chippewa Watershed SWCD's and NRCS staff. Dates of the meeting were December 2018, February 2019, and April 2019. Watershed priority areas were set by the SWCD's and NRCS staff. The priority areas for each county are as follows. Chippewa Co. Dry Weather Creek and Lower Shakopee Creek, Douglas Co. Headwaters, Kandiyohi Co. Shakopee Creek, Pope Co. East Branch Chippewa, Swift Co. Shakopee Creek. Individual meeting with SWCD's and NRCS were completed in Douglas, Swift, Kandiyohi, Chippewa. Stevens, and West Ottertail Counties. Completing 2nd progress report.</p> <p>6-1-19 to 11-10-19</p> <p>One additional internal meeting was held in Oct 2019 to update SWCD and NRCS on progress of planning, training, and outreach completed since May 2019. See attached Fact Sheet/Watershed Summary for more details.</p> <p>Completing 3rd progress report.</p> <p>11-11-2019 - 5-24-20</p> <p>One additional internal meeting was held in March 2020 to update SWCD and NRCS on progress of planning, training, and outreach completed since November 2019.</p> <p>Completing 3rd progress report.</p>		

5-25-20 to 12-18-20

Phone meetings with individual counties to develop mailing list for producer postcards completed. Planning for workshop. Because of Covid workshop was canceled. Elink reporting and grant reconciliation process.

12-19-20 to 6-6-21

One internal meeting held with NRCS and SWCD's

Elink reporting

6-7-21 to 12-31-21

One additional internal meeting was held to discuss progress and results. Discussions with individual SWCD staff to address concerns and communicate final report information. See attached final report. Elink reporting, grant reconciliation, and internal meetings.

success story attached to the elink report.

5-25-20 to 12-18-20

Outreach completed in all watershed counties. post card mailed to 146 landowners. follow up with landowners via phone. See attached post card in elink report. Outreach workshop planned for Dec. 2020 was cancelled again due to covid. Working with Land Stewardship Project on virtual workshop scheduled for Jan. 2021.

12-19-20 to 6-6-21 See attached.

6-7-21 to 12-31-21 See attached

Grant Activity - Workshop / Outreach

Description	<p>Costs associated with conducting workshops, field days, etc. (printing, advertising, supplies, etc.). Priority will be given to areas of the Chippewa watershed that are identified by local SWCD and NRCS staff at planning meeting to be held in fall of 2018.</p> <p>Year 1 - 2 workshops / outreach efforts Year 2 - 2 workshops / outreach efforts Year 3 - 2 workshops / outreach efforts</p>		
Category	EDUCATION/INFORMATION		
Start Date	19-Oct-18	End Date	31-Dec-21
Has Rates and Hours?	No		
Actual Results	<p>Conservation Planners started work on 12-3-18. No activity as of 12-7-18. 12-7-19 to 5-31-19</p> <p>Dates have been set for 3 workshops being planned for July 2019, locations will include Douglas County, Pope County, and Swift County. Workshop will highlight Conservation planning assistance available to landowners and soil health, cover crops and erosion control practices. 6-1-19 to 11-10-19.</p> <p>Three workshop were held in the watershed in July, locations were Douglas, Pope, and Swift Counties. Mailings were sent to 275 plus landowners in Shakopee and Dry Weather Creek sub watersheds. Cost include speaker fees, facility rent, and postage. More detail can be found in attached Factsheet/Watershed Summary. Results 11-11-19 - 5-24-20</p> <p>One workshop was being planned with Alexandria Technical College, NRCS, FSA, SWCD for landowners in farm business management class. The workshop was planned for March 26, 2020 but had to be cancelled because of Covid-19. The workshop is now scheduled for December 4th, hoping that large gathering can take place. 5-25-20 - 12-18-20</p> <p>One workshop was being planned with Alexandria Technical College, NRCS, FSA, SWCD for landowners in farm business management class. The workshop was planned for Dec, 4 but had to be cancelled because of Covid-19. A virtual workshop is now being planned with the Land Stewardship Project in Jan. 2021. 12-19-20 to 6-6-21</p> <p>2 virtual workshops completed with Land Stewardship project. Planning for additional workshops in 2021. 6-7-21 to 12-31-21</p>		

Promoted and coordinated workshop at Alexandria tech college on August 4th,2021. This included speakers from NRCS, SWCD, MDA and the Conservation Planner. 20 people attended the workshop from all around the state, coming from as far as Marshall and St. Cloud. Continued following up with direct phone calls to individuals that attended workshops or received a direct mailing.

Grant Attachments

Document Name	Document Type	Description
121621 Douglas WCPI Attachment 1B	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
121621 Pope and Douglas WCPI Attachment 1A	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
2018 Watershed Conservation Planner Initiative	Grant Agreement	2018 Watershed Conservation Planner Initiative - Douglas SWCD
2018 Watershed Conservation Planner Initiative Amendment EXECUTED	Grant Agreement Amendment	
2018 Watershed Conservation Planner Initiative Amendment UNEXECUTED	Grant Agreement Amendment	
2018 Watershed Conservation Planner Initiative executed	Grant Agreement	2018 Watershed Conservation Planner Initiative - Douglas SWCD
2019 watershed summary	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
6-15-21 Elink Financial report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
6-15-21 elink actual results	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Actual Results June to Dec 2021	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/23/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/12/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 08/20/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/13/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/09/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/19/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/19/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/23/2021

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 07/13/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/15/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/03/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/22/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 08/03/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/16/2020
Attachment 1	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Attachment 1a	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Attachment I June 11-Nov 10 2019	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Chippewa WCPI interim financial report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Chippewa Watershed Planner 3 yr. proposed budget template	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Chppewa River Planner success story	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
FY18 Watershed Conservation Planner Financial Report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Final Financial Report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Financial Report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Financial Report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Financial Report June 2019	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
P18-1300 2nd Financial Reconciliation Checklis-Report	Journal	Journal Dated - 01/11/2022
P18-1300_1 Expenditures Report	Journal	Journal Dated - 09/23/2020
P18-1300_1 Reconciliation Checklist	Journal	Journal Dated - 09/23/2020
Post card proof	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Redution report	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Return of State Grant Funds	Progress	Progress Dated - 12/23/2021
WCPI Chippewa Watershed Plans Map	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
WCPI Chippewa Watershed Summary Document	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
WCPI Conservation Planning Worksheet Attachment la	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)

Document Name	Document Type	Description
WCPI Conservation Planning Worksheets	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
WCPI Sucess Story June 2021	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
WCPI reporting Article	Grant	2018 - Watershed Conservation Planner Initiative (Douglas SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/16/2020
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 12/23/2019
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 10/01/2018
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/05/2018