

**DOUGLAS SOIL & WATER CONSERVATION  
DISTRICT MINUTES**

**Monday, May 10, 2021 - 7:30 A.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the Douglas County Public Works Meeting Room on Monday, May 10, 2021. Chairman Barsness called the meeting to order at 7:30 a.m. Members attending were: Barsness, Cleary, Rutten, and Dropik. Froemming Absent. Also, in attendance were: Commissioner Englund, Mark Dybdal, Staff attending: Haggemiller, Albertsen, Anderson, Arceneau, Olson and Rice.

**Pledge was recited**

**Minutes** of the regular April 12, 2021, **meeting** was discussed. Motion by Rutten to approve, subject to audit, seconded by Cleary. Motion carried.

**Treasurer's Report** was read. Motion by Cleary to approve, subject to audit, seconded by Rutten. Motion carried.

**Reports**

- A. Coordinator's Report** - Haggemiller handed out his monthly report.
- B. Pomme de Terre Update** -. No Meeting.
- C. Sauk River Report** - No Meeting. Waiting on the BWSR 120-day review of the 1W1P. Had a zoom meeting to discuss steps getting Grant for Implementations.
- D. Chippewa River Report** - Meeting April 16 to process RFP's, filing the applicants for funding.
- E. E. Water Quality Legacy Fund** - Next meeting on May 25. Discussed CD23 project matching funds.
- F. Douglas County Commissioner Report-** Commissioner Englund mentioned their next meeting is on May 11, received 535 survey responses for Pilgrim Point, the Open House at Pilgrim Point was the end of April, where most of the concerns were about firepits, garbage and parties.
- G. Long Prairie Report-** No Meeting. Technical Committee met to discuss Long Prairie 1W1P.
- H. DCLA Report** - Zoom meeting on April 21. Big discussion on Ottertail drains towards Douglas, reviewed Storm Water Ordinances, next meeting is on May 12.

- I. **Ottertail County Proposed Ditch 71 Meeting Update** - Douglas SWCD will send a letter.

## Old Business

- A. **Covid-19 Office Opening preparedness plan** -Starting today the office can have up to 1 person outside of the building staff in the vestibule by appointment only.

B. **Low Income Septic Cost Share Application**

1. William Zastrow Ida Twp. Sec 9 Total Cost \$16,000 Cost Share Flat Rate \$6,000.00 Motion by Rutten to approve Zastrow application for \$6,000 Cost Share Flat Rate. seconded by Cleary. Motion Carried.
2. Kathryn Duwenhoegger Shoreline restoration Sec 10 Alex Twp. Total Cost \$3,789.02 Cost Share 60% \$2,273.00 Using 319 Funds. Motion by Dropik to approve Kathryn Duwenhoegger application for \$2,273.00 Cost Share. seconded by Cleary. Motion Carried.
3. Thomas Hertzog Sec 2 Ida Twp. Shoreline Restoration Total Cost \$11,000 Cost Share 67% \$7,363.00 used Lake Ida CWF. Motion by Rutten to approve Thomas Hertzog application for \$7,363.00 Cost Share. seconded by Dropik. Motion Carried.

C. **Cost Share Amendment**

Jeff Boesl Sec 25 Millerville Twp. Engineer Costs increases on Ag Waste System. Increase Total Cost of Project to \$19,862.06 from \$15,500.00. Increase of \$4,362.06. Increase Cost Share Amount from \$11,625.00 to \$14, 896.55 increase of \$3,271.55 from FY 17 CWF Pit Investigation Grant. Motion by Cleary to approve Thomas Hertzog amendments. seconded by Rutten. Motion Carried.

D. **Cost Share Payments**

Jeff Boesl Sec 25 Millerville Twp. Engineering Total Cost \$19,862.06 Cost Share \$7,714.85 from FY 17 Clean Water Funds Pit Investigation Grant Final Payment Past Partial payment \$7,181.70 Total Cost Share 75% \$14,896.55 Motion by Rutten to approve Jeff Boesl payments of Cost Share for \$7,714.85 and \$14, 896.00. seconded by Cleary. Motion Carried.

Jeff Boesl Sec 25 Millerville Twp. Ag Waste System Construction. Total Cost \$731,790.35 Cost Share \$54,273.96 from FY 19 Clean Water Fund Upper Chippewa Past Partial payment \$145,726.04 Total Cost Share \$200,000.00 Motion by Dropik to approve Jeff Boesl payments of Cost Share for \$145.726.04. seconded by Rutten. Motion Carried.

E: **Call for Resolutions** - Due by June 21st

**New Business**

**A. Field Office Update-Dybdal** gave the NRCS Report. Wrapping up EQIP obligations, 5% spot checks on wetlands highly erodible land. Pathway student to stary on May 24, Workgroup meeting after the next meeting. New Copier installed, Violation Shoreline Ordinance meeting will be attended by Andy and Mike.

**B. Starla Arceneau 10 Year Review** - The Board appreciates the excellent work. Motion by Cleary to increase wage by \$1.33 per hour, seconded by Rutten. Motion Carried.

**Bills to Pay.** During the month of May, the Douglas SWCD issued Checks #10343-10371 for a total of \$173,540.35 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Dropik. Motion carried.

**Adjournment.** Motion by Rutten to adjourn the meeting, seconded by Cleary. Motion carried.

Secretary,

Bill Dropik, Secretary

