

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, April 12, 2021 – 7:30 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the Douglas County Public Works Meeting Room on Monday, April 7, 2021. Chairman Barsness called the meeting to order at 7:30 a.m. Members attending were: Barsness, Cleary, Rutten, Froemming and Dropik, Also, in attendance were: Commissioner Englund, Mark Dybdal, Staff attending: Haggenmiller, Olson, Rice and Albertsen.

Pledge was recited

Minutes of the regular March 8, 2021, **meeting** was discussed. Motion by Rutten to approve, subject to audit, seconded by Froemming. Motion carried.

Treasurer's Report was read. Motion by Cleary to approve, subject to audit, seconded by Rutten. Motion carried.

Reports

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme de Terre Update** – Met on April 9. Mikayla will have her review in June.
- C. Sauk River Report** –waiting on the BWSR 120-day review of the 1W1P.
- D. Chippewa River Report** -Zoom meeting 3-19. Getting agreement and bylaws in place. No April Meeting Technical Committee is working on Prewraps and Applications for 1W1P.
- E. Water Quality Legacy Fund** – Next meeting is on May 25.
- F. Douglas County Commissioner Report-** Commissioner Englund mentioned Gym Lease Extension, over 500 survey responses for Pilgrim Point, all buildings on Pilgrim Point were sold except the one that was burnt, Conditional Use Permit for composting approval.
- G. Long Prairie Report** – Dropik mentioned the kickoff is scheduled for March 18th.
- H. DCLA Report** – Next meeting April 21.

Old Business

- A. Covid-19 Office Opening preparedness plan** -Starting today the office can have up to 1 person outside of the building staff in the vestibule by appointment only, May SWCD Board meeting will be at Public Works as well at 7:30am.
- B. Annual Plan of Work Update** Annual Plan completed but was not able to print due to printers not functioning.
- C. MASWCD Legislative Briefing March 18** – Money is earmarked for discussion and few guest speakers from the legislative speaking, Supervisors Per Diem, Soil Health and other program funding is being brought up at the next legislative session.
- D. Local Work Group Training March 31** – Same news and information as last fall. Some changes have been made for the better (which means the higher ups are finally listening.)

- E. **Copier Machine Update** - Motion by Rutten to purchase the demo version from March for \$5,800, seconded by Cleary. Motion Carried.
- F. **BWSR Clean Water Grant CD23 Engineering agreement with Barr Engineering.** Motion by Cleary to approve the BWSR Clean Water Grant CD23 Engineering Agreement with Barr Engineering, seconded by Dropik. Motion Carried.

New Business

- A. **Field Office Update**—Dybdal gave the NRCS Report. CSP letters sent for expiring contracts, if they do not renew right away, they have to wait 2 years, No New Applications, EQIP 12 selected to be funded, 4 cancellations so 8 are getting funded out of the 24/25 total submission, 2 Ag Waste projects being finished, 1st day of reorganization package is now in effect, position description changes coming down the line.
- B. **Dittberner Creek Culvert/Fish Passage Project with MN DNR – Haggenmiller said no vote was needed.**
- C. **Cost Share Applications –**
 - 1. **Michael Wagner, Sec 4 Brandon Twp. Ag Waste Pit Closure. Total Cost \$14,500, C/S 75% using Upper Chippewa CWF \$10,875.00** Motion by Rutten to approve Michael Wagner Cost Share for \$10, 875.00, seconded by Cleary. Motion Carried.
 - 2. **Gwen Lillemon, Sec 3 Lund Twp. Ag Waste Pit Closure. Total Cost \$12,322.26 Cost Share 75% using PDT 319 \$9,241.69.** Barbara Wills, Sec 22 Moe Twp. Shoreline Restoration. Total Cost 12,436.00, C/S 60% using Lake Carlos 319 \$7,461.60, 15% FY19 State C/S \$1,865.40.
 - 3. **Robert Gibson, Sec. 33 Alexandria Twp. Shoreline Restoration. Total Cost \$11,758.00, C/S 60% using Lake Carlos 319 \$7,054.80, 6.5% FY19 state C/S \$763.70 and 8.5% Douglas County Legacy funds \$1,000.** Motion by Rutten to approve Robert Gibson Cost Share for \$7,054.80, \$763.70 and 1,000, seconded by Cleary. Motion Carried.
 - 4. **Randy Utgaard, Sec 33 Alexandria Twp. Shoreline Restoration. Total cost \$12,160.00, C/S 60% using Lake Carlos 319 \$7,296.00, 6.8% FY19 state C/S \$824.00 and 8.2% Douglas County Legacy funds \$1,000.00** Motion by Dropik to approve Randy Utgaard Cost Share for \$7,296.00, \$824.00 and 1,000, seconded by Cleary. Motion Carried.
 - 5. **Barbara Wills, Sec 22 Moe Twp. Shoreline Restoration. Total Cost 12,436.00, C/S 60% using Lake Carlos 319 \$7,461.60, 15% FY19 State C/S \$1,865.40.** Motion by Cleary to approve Barbara Wills Cost Share for \$7,461.60 and \$1,865.40, seconded by Rutten. Motion Carried.
 - 6. **MASWCD convention keynote speaker, David Horsager book.**
- D. **Resolution of Support for Chippewa 1W1P** Motion by Rutten to support Chippewa 1W1P Resolution, seconded by Dropik. Motion Carried.
- E. **Pomme De Terre Updated Work Agreement** Motion by Froemming to approve Pomme De Terre updated Work Agreement, seconded by Dropik. Motion Carried.
- F. **Drop Seeder/Broadcast Seeder Discussion.** Motion by Dropik to purchase a drop

seeder/broadcast seeder for up to \$500, seconded by Rutten. Motion Carried.

G. EQIP Local Workgroup meeting after June Board Meeting.

H. Outstanding Bills - Discussion to charge interest on Tree plantings and Drill rental (not just have it listed on the contract). If not paid in full within a certain amount of time. Andy is going to change the wording in the Contract agreement to ensure people pay their balance in full within a given amount of time after receiving cost share payment

Bills to Pay. During the month of April, the Douglas SWCD issued Checks # 10321-10340 for a total of \$47,890.09 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Cleary to pay the bills, seconded by Dropik. Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Froemming. Motion carried.

Secretary,

Bill Dropik, Secretary