

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, January 11, 2021 – 8:30 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the Douglas County Public Works Meeting Room on Monday, January 11, 2021. Chairman Barsness called the meeting to order at 8:030 a.m. Members attending were: Barsness, Cleary, Rutten, Froemming and Dropik, Also, in attendance were: Commissioner Englund, Staff attending: Haggenmiller, Rice, Olson, Anderson, Albertsen and Arceneau.

Pledge was recited

Oath of Office – Cleary, Dropik and Rutten were sworn into Office.

Re-Organization of the Board of Supervisors. Motion by Rutten to have no change from 2020 in 2021 Officers, seconded by Froemming. Motion carried. Barsness-Chairman, Rutten-Vice-Chairman, Cleary-Treasurer, Dropik-Secretary.

Minutes of the regular December 13, 2020, **meeting** was discussed. Motion by Rutten to approve, subject to audit, seconded by Froemming. Motion carried.

Treasurer's Report was read. Motion by Cleary to approve, subject to audit, seconded by Dropik. Motion carried.

Reports

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme de Terre Update** –. Re-Organization of Officers reviewed 3-year funding from Counties.
- C. Sauk River Report** – met January 4, Virtual Town Hall meeting is scheduled for January 28, Policy Committee will meet on January 21 and the Public kick-off will be February 1st.
- D. Chippewa River Report** –Fiscal Agent will be Pope SWCD, Reviewed close-out of 319 Federal Grant. Pre-WRAPs and 1W1P.
- E. Water Quality Legacy Fund** – Meeting on January 14.
- F. DCLA Report** – Not meeting till February
- G. Douglas County Commissioner Report-** Commissioner Englund reviewed they had Re-Organization of Officers, looking into finding a replacement for County Auditor Char Rosenow who is retiring.
- H. Long Prairie Report** – Dropik had zoom meeting December 17. Was elected Secretary.

Old Business

- A. Covid-19 Office Opening preparedness plan** Haggenmiller will meet with the committee next week to determine if we can go back to Phase 2.

New Business

- A. Field Office Update**–Haggenmiller read report from Dybdal.

- B. 2021 Meeting Schedule** – Motion by Dropik to approve the 2021 Meeting Schedule, seconded by Rutten. Motion Carried.
- C. Set Supervisors Compensation.** Motion by Cleary to leave compensation at \$75, seconded by Rutten. Motion carried.
- D. Set Mileage Rate** – Motion by Rutten to follow the Federal Mileage Rate of .56¢/mile for 2021, seconded by Dropik. Motion carried.
- E. Designate Depositories** – Motion by Cleary to designate Bremer Bank as the Douglas SWCD depository, seconded by Rutten. Motion carried.
- F. Assign Committees**
1. **Chippewa River Watershed Group** – Cleary, Alternate - Froemming
 2. **Pomme de Terre Watershed Group** – Barsness, Alternate-Cleary
 3. **Sauk River Watershed Group** – Rutten, Alternate- Dropik
 4. **West Central Area II Joint Powers** – Cleary, Alternate Barsness
 5. **Long Prairie Watershed Group** – Dropik, Alternate Froemming
 6. **Water Plan** –Rutten, Alternate-Barsness
 7. **EQIP Local Work Group**–Barsness, Froemming
 8. **Douglas Legacy Fund**-Cleary
- G. Dues**
1. **National Association of Conservation Districts Dues-** \$775.00 (Gold) – Motion by Cleary to approve, seconded by Froemming. Motion carried.
 2. **MN Association of Conservation Districts Dues** - \$4,278.43–Motion by Cleary to approve, seconded by Froemming. Motion carried.
- H. Tree Open House** – Cancelled due to covid.
- I. Annual Plan of Work Update** Draft at February meeting.
- J. Audit Bid for Fiscal Year 12-31-2019** - Motion by Cleary to approve Audit bid, seconded by Dropik. Motion Carried.
- K. MN Campaign Finance Board** – Due January 27, 2021
- L. Cost Share Application Patrick Thoennes Millerville Township Section 14 Ag Waste Total Cost \$181,674.52 Cost Share Upper Chippewa CWF FY 19 \$28,618.89 EQIP \$107,637.00 Total Cost Share 75%** Motion by Rutten to approve Patrick Thoennes application, seconded by Cleary. Motion Carried.
- M. Website** Albertsen requested to change web host from Gardonville to Go Daddy for the Districts website. Motion by Rutten to approve changing webhost for the Districts website, seconded by Cleary. Motion Carried.
- N. Danielle Anderson Three Year Review** – The Board appreciates the work and extra work with the

Long Prairie 1W1P and the Grants, Motion by Cleary to increase wage by \$1.30 per hour, seconded by Rutten. Motion Carried.

O. Ian Olson Two Year Review – The Board appreciates the good work, Motion by Rutten to increase wage by \$1.20 per hour, seconded by Froemming. Motion Carried.

Bills to Pay. During the month of January, the Douglas SWCD issued Checks # 10268-10285 for a total of \$56,912.66 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Froemming to pay the bills, seconded by Rutten. Motion carried.

Adjournment. Motion by Dropik to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary