

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, January 13, 2020 – 8:00 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, January 13, 2020. Chairman Barsness called the meeting to order at 8:00 a.m. Members attending were: Barsness, Rutten, Froemming and Dropik. Cleary was absent, Also, in attendance were: Commissioner Englund, Staff attending: Haggenmiller, Walker, Rice, Olson, Anderson, Albertsen and Arceneau.

Pledge was recited

Re-Organization of the Board of Supervisors. Motion by Dropik to have no change from 2019 in 2020 Officers, seconded by Rutten. Motion carried. Barsness-Chairman, Rutten-Vice-Chairman, Cleary-Treasurer, Dropik-Secretary.

Minutes of the regular December 11, 2020, **meeting** was discussed. Motion by Rutten to approve, subject to audit, seconded by Froemming. Motion carried.

Treasurer's Report was read. Motion by Rutten to approve, subject to audit, seconded by Dropik. Motion carried.

Reports

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme de Terre Update** –. They reviewed their grants, 60-day review of the One Watershed One Plan, Commissioner low attendance and involvement.
- C. Sauk River Report** – Reviewed phosphorus removal, education and monitoring.
- D. Chippewa River Report** – Still waiting on the reviews of the Joint Powers Agreement.
- E. Douglas County Commissioner Report-** Commissioner Englund reviewed the church, pilgrim point and the upcoming vote on refugees.

Old Business

- A. 2020 Meeting Schedule** – Motion by Rutten to approve the 2020 Meeting Schedule, seconded by Dropik. Motion Carried.
- B. Chippewa River Watershed Association Joint Powers Agreement** – waiting on Douglas County review.
- C. No till Drill** – The new drill is ready and is in Fergus Falls for pickup.
- D. Pomme De Terre 1 Watershed 1 Plan** motion by Froemming to approve the draft Pomme De Terre River Comprehensive Watershed Management Plan and recommend to the Pomme de Terre River Watershed Management Joint Powers Board that this plan be submitted to the Board of Water and Soil Resources for their approval, as stated with the Pomme de Terre River Association Joint Powers Agreement, seconded by Rutten. Motion Carried.
- E. Area II Meeting Wednesday March 11 Benton County**

New Business

- A. Field Office Update**—Walker reported on the 2018-2019 Farm-Bill, CSP Payments, CRP Training, Jan 30th training, hiring staff in Morris and Wheaton, CSP and EQIP Renewals and 2020 new signup.
- B. Set Supervisors Compensation.** Motion by Froemming to leave compensation at \$75, seconded by Rutten. Motion carried.
- C. Set Mileage Rate** – Motion by Dropik to follow the Federal Mileage Rate of .575¢/mile for 2020, seconded by Rutten. Motion carried.
- D. Designate Depositories** – Motion by Rutten to designate Bremer Bank as the Douglas SWCD depository, seconded by Froemming. Motion carried.
- E. Assign Committees**
1. **Chippewa River Watershed Group** – Cleary, Alternate - Froemming
 2. **Pomme de Terre Watershed Group** – Barsness, Alternate-Cleary
 3. **Sauk River Watershed Group** – Rutten, Alternate- Dropik
 4. **West Central Area II Joint Powers** – Cleary, Alternate Barsness
 5. **Long Prairie Watershed Group** – Dropik, Alternate Froemming
 6. **Water Plan** –Rutten, Alternate-Barsness
 7. **EQIP Local Work Group**—Barsness, Froemming
 8. **Douglas Legacy Fund**-Cleary
- F. Dues**
1. **National Association of Conservation Districts Dues-** \$775.00 (Gold) – Motion by Rutten to approve, seconded by Froemming. Motion carried.
 2. **MN Association of Conservation Districts Dues** - \$4,278.43—Motion by Rutten to approve, seconded by Dropik. Motion carried.
- G. Tree Open House** – Scheduled for January 29, 2020
- H. Annual Plan of Work Update** BWSR no longer requires
- I. Audit Bid for Fiscal Year 12-31-2019** - Motion by Froemming to approve Audit bid, seconded by Rutten. Motion Carried.
- J. MN Campaign Finance Board** – Due January 27, 2020
- K. Upper Chippewa Clean Water Grant Cost Share Application Mike Koep Pit Closure Total Cost Share \$8,000 Cost Share 75% \$6,000.** Motion by Dropik. to improve Mike Koep Cost Share \$6,000, seconded by Froemming. Motion Carried.
- L. Low Income Septic Cost Share Payment Roxanne Sorenson Total Cost \$10,010.00 Cost Share Flat Rate \$6,000.** Motion by Rutten to approve Roxanne Sorenson payment for \$6,000, seconded by Froemming. Motion Carried.
- M. Upper Chippewa Clean Water Funds Cost Share Payment Matt Gappa- Ag Waste- Total Cost \$9,600 Cost Share 75% \$7,200.** Motion by Froemming to approve Matt Gappa payment of \$7,200, seconded by Rutten. Motion Carried.

- N. MASWCD Legislative Day** March 24-25
- O. MN Land Trust Agreement for work in Sauk Watershed** – Douglas County LCMR Conservation Easement.
- P. Tree Donations for Boesl Family** – Staff have taken orders for trees and will contact the family with donations.
- Q. BWSR Watershed Planning Grant Agreement Amendment** Motion by Rutten to approve the amendment, seconded by Dropik. Motion Carried.
- R. Area II Envirothon Donation** - Motion by Froemming to approve \$150 donation, seconded by Dropik. Motion Carried.
- S. Danielle Anderson Two Year Review** – Motion by Rutten to increase wage by \$1.02 per hour, seconded by Froemming. Motion Carried.
- T. Ian Olson One Year Review** – Motion by Dropik to increase wage by \$1.14 per hour, seconded by Rutten. Motion Carried.
- U. Jerry Haggemiller Yearly Review** – Motion by Rutten to increase wage by \$1.79 per hour, seconded by Dropik. Motion Carried.

Bills to Pay. During the month of January, the Douglas SWCD issued Checks # for a total of \$including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Dropik. Motion carried.

Adjournment. Motion by Froemming to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary