

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT  
MINUTES**

**Tuesday, October 15, 2019 – 7:30 A.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Tuesday, October 15, 2019. Chairman Barsness called the meeting to order at 7:30 a.m. Members attending were: Barsness, Cleary, Dropik and Froemming. Rutten was absent. Also, in attendance were: Commissioner Englund, Staff attending: Haggenmiller, Dybdal, Rice, Olson, Anderson, Albertsen and Arceneau.

**Minutes** of the regular September 9, 2019, **meeting** was discussed. Motion by Cleary to approve, subject to audit, seconded by Froemming. Motion carried.

**Minutes** of the Special Meeting Wednesday, October 2, 2019 **meeting** was discussed. Motion by Cleary to approve, subject to audit, seconded by Dropik. Motion carried.

**Treasurer's Report** was read. Motion by Cleary to approve, subject to audit, seconded by Froemming. Motion carried.

### **Reports**

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme de Terre Update** –Barsness reviewed they offered the Coordinator's position and will start on Friday, October 18. Board of Water and Soil Resources were pleased with the tour.
- C. Sauk River Report** – No report was given.
- D. Douglas County WQLF** – Scheduled meeting on Thursday, October 17. They will be reviewing two proposals.
- E. Douglas County Commissioner Report-** Commissioner Englund mentioned they have closed on the church property, union negotiations, Ditch 17 is on today's agenda.
- F. Chippewa Watershed Meeting** – No Report

### **Old Business**

- A. Audit** – Peterson Accounting have finalized the 2018 Audit. They will submit to the State and BWSR.
- B. Tree Shed Lot for Sale** – Haggenmiller has not heard from Ben.
- C. Pheasants Forever Position** – 2<sup>nd</sup> round of interviews for two candidates.
- D. 2020 Budget Meeting**-Haggenmiller attended the Commissioner's meeting to present the District's budget with no increase from last year's budget.
- E. Area II Meeting October 16.** Cleary, Haggenmiller, Olson, Albertsen, Anderson and Arceneau will attend

## New Business

- A. **Field Office Update**– Dybdal reviewed wetland determination requests, CRP reviewing new contracts and one-year extensions, EQIP ten contracts, CSP turn in documents for payments, WRP full spraying on several different easements, CRP still no announcement, Civil Rights were reviewed. The NRCS State Conservationist will be here on October 29 to tour the area.
- B. **Resolution Adopting Water Plan as Comp Plan.** Motion by Froemming to resolution adoption of Water Plan as Comp Plan, seconded by Cleary. Motion Carried.
- C. **BWSR FY 2020 Local Capacity and Buffer Grant Agreement** Motion by Dropik to sign the 2020 Water Plan and Buffer Grant, seconded by Cleary. Motion Carried.
- D. **2019 MASWCD Resolution Packet** to have turned into the office by October 30.
- E. **2020 Health Insurance Rates** Haggenmiller handed out the proposed 2020 rates for Supervisors to review. Will have on next months agenda for approval.
- F. **Low Income Septic Update Cost-Share Applications** Richard Bitzan Total Cost Total Cost Share \$11,500.00 Cost Share Flat Rate \$7,500.00 Motion by Froemming to approve Richard Bitzan Cost Share Flat Rate \$7,500.00, seconded by Cleary. Motion Carried. Roxann Sorenson Total Cost \$9,500.00 Cost Share Flat Rate \$6,000.00 Motion by Froemming to approve Roxann Sorenson Cost Share Flat Rate \$6,000, seconded by Cleary. Motion Carried.
- G. **Upper Chippewa Clean Water Fund Cost Share Application** Matt Kraemer Sec 5 Millersville Township Pit Closure Total Cost \$5,500.00 Cost Share 75% \$4,125.00 Motion by Froemming to Matt Kraemer Cost Share \$4,125.00, seconded by Cleary. Motion Carried.
- H. **Buffer Cost Share Application** – Karen Bonebrake Sec 35 Leaf Valley Township Water and Sediment Control Basins Total Cost \$18,508.00 Cost Share 75% \$13,881.00 Motion by Dropik to approve Karen Bonebrake Cost Share of \$13,881.00, seconded by Cleary. Motion Carried.
- I. **Nature Conservancy Wetland Restoration Cost Share Payments** Chuck Betterman Total Cost \$12,845.00 Cost Share \$5,000.00 Motion by Froemming to approve Chuck Betterman payment for \$5,000.00, seconded by Dropik. Motion Carried. Shane Johnston Total Cost \$9,998.00 Cost Share \$4,500.00 Motion by Dropik to approve Shane Johnston payment for \$4,500.00, seconded by Cleary. Motion Carried.
- J. **Watershed Conservation Planning Initiative Update** – Reviewed two-page handout
- K. **Albertsen Annual Leave Request** Motion by Cleary to approve Albertsen leave request in February and carry over extra vacation leave into 2020, seconded by Froemming. Motion Carried.
- L. **Barr Engineering** – Will be reviewing Lake Ida Project on November 19 at the Ida Town Hall at 2:00pm.

**Bills to Pay.** During the month of October, the Douglas SWCD issued Checks #9907-9930 for a total of \$53,472.38 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Cleary to pay the bills, seconded by Froemming Motion carried.

**Adjournment.** Motion by Dropik to adjourn the meeting, seconded by Cleary. Motion carried.

Secretary,

Bill Dropik, Secretary