

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT  
MINUTES**

**Monday, January 4, 2019 – 7:30 A.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, January 14, 2019. Vice-Chairman Barsness called the meeting to order at 7:30 a.m. Members attending were: Barsness, Rutten, Cleary, Froemming and Dropik. Also, in attendance were: Commissioner Englund, Douglas County Lake Association Board Members, Linda McFann and Steve Henry Sr. Staff attending: Haggemiller, Dybdal, Rice, Olson, Anderson, Albertsen and Arceneau.

**OATH of Office** – Barsness and Froemming read and signed their Oath of Office

**Pledge was recited**

**Re-Organization of the Board of Supervisors.** Motion by Rutten for Barsness as Chairman, seconded by Cleary. Motion carried. Motion by Froemming for Rutten as Vice-Chairman, seconded by Cleary. Motion carried. Motion by Rutten for Cleary as Treasurer, seconded by Dropik. Motion carried. Motion by Rutten for Dropik as Secretary, seconded by Cleary. Motion carried. Motion by Dropik for Rutten as Employee Relations, seconded by Cleary. Motion carried.

**Minutes** of the regular December 10, 2018, **meeting** was discussed. Motion by Rutten to approve, subject to audit, seconded by Dropik. Motion carried.

**Treasurer's Report** was read. Motion by Cleary to approve, subject to audit, seconded by Dropik. Motion carried.

**Reports**

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme de Terre Update** – Met December 14, 2018 in Morris. They reviewed their grants, One Watershed One Plan, Budget and completed Stephanie's Annual Review. Next meeting is scheduled for February 11.
- C. Sauk River Report** – No Report
- D. Chippewa River Report** – Will meet on January 11.
- E. Douglas County Commissioner Report**- Commissioner Englund will continue as representative for Douglas SWCD but will be off the Pomme de Terre

Board. They reviewed permits, Board of Adjustments. He attended the Hospital Conference in the Cities. Two new Board Members were sworn in.

### **Old Business**

- A. 2017 Audit** – A Final Copy was passed out.
- B. 2019 Meeting Schedule** – Motion by Cleary to approve the 2019 Meeting Schedule with change of meeting start time to 8:00a.m. seconded by Rutten. Motion Carried.
- C. 2019 Clean Water Funds Grants** – District was awarded a \$356,900 Grant for Ag Wastes. The Long Prairie Erosion Control Grant was declined.
- D. Tree Shed** – Motion by Rutten to offer &150,000 for new shed, seconded by Cleary. Motion passed.

### **New Business**

- A. Field Office Update**–Dybdal reported that since the Government Shutdown FSA have not submitted any 1026's. They are caught up on requests, 8 wetland determination requests, EQIP contracts are due by Jan 19<sup>th</sup>, CSP contracts for Douglas and Grant Counties.
- B. Set Supervisors Compensation.** Motion by Cleary to raise compensation to \$80 for up to 5 hours and \$120 for a full day, seconded by Rutten. Motion carried.
- C. Set Mileage Rate** – Motion by Rutten to follow the Federal Mileage Rate of .58¢/mile for 2019, seconded by Dropik. Motion carried.
- D. Designate Depositories** – Motion by Dropik to designate Bremer Bank as the Douglas SWCD depositories, seconded by Cleary. Motion carried.
- E. Assign Committees**
  - 1. **Chippewa River Watershed Group** - Cleary
  - 2. **Pomme de Terre Watershed Group** - Barsness
  - 3. **Sauk River Watershed Group** – Rutten
  - 4. **West Central Area II Joint Powers** – Cleary
  - 5. **Long Prairie Watershed Group** – Dropik
  - 6. **Water Plan** –Rutten
  - 7. **EQIP Local Work Group** –Barsness, Froemming
  - 8. **Douglas Legacy Fund** - Cleary
- F. Dues**
  - 1. **National Association of Conservation Districts Dues-** \$775.00 (Gold) – Motion by Rutten to approve, seconded by Cleary. Motion carried.

**2. MN Association of Conservation Districts Dues** - \$3,850.02–Motion by Cleary to approve, seconded by Rutten. Motion carried.

**G. Tree Open House** – Scheduled for January 30, 2019

**H. Annual Plan of Work Update** Haggenmiller will have a draft at the February meeting for the Supervisors to review.

**I. Danielle Anderson One Year Review** – Motion by Rutten to increase wage by \$1.50 per hour and to have SWCD provide phone to Danielle, seconded by Dropik. Motion Carried.

**Bills to Pay.** During the month of January, the Douglas SWCD issued Checks #9636-9656 for a total of \$81,320.56 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Cleary to pay the bills, seconded by Rutten. Motion carried.

**Adjournment.** Motion by Rutten to adjourn the meeting, seconded by Cleary. Motion carried.

Secretary,

Bill Dropik, Secretary