

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Wednesday, December 12, 2018 – 3:00 P.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Wednesday, December 12, 2018. Chairman Thoennes called the meeting to order at 3:00 P.M.. Members attending were: Thoennes, Barsness, Rutten, and Dropik. Cleary was absent. Also, in attendance were: BWSR Tara Ostendorf, Douglas County Commissioner, Englund, Mark Dybdal and Staff attending were: Haggenmiller, Albertsen, Anderson, Rice and Arceneau.

Minutes of the regular November 13, 2018 meeting were discussed. Motion by Dropik to approve, subject to audit, seconded by Barsness. Motion carried.

Treasurer's Report was reviewed. Motion by Barsness to approve all paid bills, subject to audit, seconded by Rutten. Motion carried.

Reports

- A. Tara Ostendorf – BWSR Board Conservationist** – Gave brief report on the District's Water Plan is approved through 2024. Working on 4 One Watershed One Plans.
- B. Coordinator's Report** – Haggenmiller handed out his monthly report.
- C. Chippewa River Report** – Englund mentioned that BWSR is in the process of reconciling their grants to determine if there is any money that will need to be paid back.
- D. Sauk River Watershed Report** – No scheduled meeting has been setup.
- E. Convention Report** – Supervisor's and Staff reported on the three-day Convention they attended at Double Tree Conference Center December 9-11.
- F. Douglas County Commissioner Report-** Commissioner Englund reported there will be two new Commissioners in 2019, Attended the AMC Conference and reviewed the 2019 Budget.

G. Old Business

- A. Tree Shed Property Discussion**—Haggenmiller reviewed several new locations he has been working with Zacher. Motion by Barsness to put a bid in for \$135,000, seconded by Rutten. Motion Carried.
- B. 2017 Audit** – Haggenmiller handed out the 2017 audit that has been approved by the State Auditor's Office.

New Business

- A. Field Office Update**—Dybdal mentioned three 1026 were received, ranking Eleven EQIP applications, processing twenty-five CSP payments, also mentioned he will be acting DC in Elbow Lake again for a few months.
- B. FY19- Farm Bill Assistance Grant** - Motion by Barsness to approve \$29,200 FY19 Farmbill Assistance Grant, seconded by Rutten. Motion Carried.

C. Low Income Septic Cost Share Payment

1. Deb Guenther Total Cost - \$12,750.00 Cost Share Flat rate \$4,500.00 Motion by Rutten to approve Deb Guenther Total Cost - \$12,750.00 Cost Share Flat rate \$4,500.00, seconded by Dropik. Motion Carried.
2. Travis Hinnenkamp–Total Cost \$15,963.00 Cost Share Flat Rate \$6,000.00 Motion by Rutten to approve Travis Hinnenkamp–Total Cost \$15,963.00 Cost Share Flat Rate \$6,000.00, seconded by Dropik. Motion Carried.
3. Roxann Sorenson–Total Cost \$4,105.00 Cost Share Flat Rate \$ 4,105.00 Motion by Rutten to approve Roxann Sorenson–Total Cost \$4,105.00 Cost Share Flat Rate \$ 4,105.00 seconded by Dropik. Motion Carried.

D. State Cost Share Payments

1. John Olson–Wetland Restoration Total Cost \$4,747.70 Cost Share \$2,500 Motion by Barsness to approve John Olson–Wetland Restoration Total Cost \$4,747.70 Cost Share \$2,500, seconded by Rutten. Motion Carried.
2. Andrew Carlson – Wetland Restoration Total Cost \$5,329.39 Cost Share \$2,000.00 Motion by Barsness to approve Andrew Carlson – Wetland Restoration Total Cost \$5,329.39 Cost Share \$2,000.00, seconded by Rutten. Motion Carried.
3. Bret Elmer – Wetland Restoration Total Cost \$7,177.08 Cost Share 2,500.00 Motion by Rutten to approve Bret Elmer – Wetland Restoration Total Cost \$7,177.08 Cost Share 2,500.00 seconded by Dropik. Motion Carried.

E. Community Partners Cost Share

1. Todd Otterness–Wetland Restoration Total Cost \$11,006.26 Cost Share \$2,700.00 Motion by Barsness to approve Todd Otterness–Wetland Restoration Total Cost \$11,006.26 Cost Share \$2,700.00 seconded by Rutten. Motion Carried.

F. Nature Conservancy Cost Share Payments

1. Keith Wilson – Wetland Restoration Total Cost \$6,146.86 Cost Share \$3,000.00
2. Erik Gravley- Wetland Restoration Total Cost \$10,178.75 Cost Share \$3,000.00
3. Travis Ahrendt Wetland Restoration Total Cost \$5,725.93 Cost Share \$3,000.00
4. Sam Converse Wetland Restoration Total Cost \$7,960.75 Cost Share \$2,500.00 Motion by Rutten to approve Keith Wilson, Erik Gravley, Travis Ahrendt, and Sam Converse Wetland Restoration Project, seconded by Dropik. Motion Carried.

G. Red Eye Watershed 1 Watershed 1 Plan involvement Motion by Barsness to decline involvement in Red Eye’s 1 Watershed 1 Plan, seconded by Rutten. Motion Carried.

H. District 1 &3 Supervisor’s Oath of Office January 4th, 2019 – Froemming and Barsness can attend.

I. St Agnes School Donation Request Motion by Rutten to donate \$200, seconded by Dropik. Motion Carried.

- J. Proposed 2019 meeting schedule**-adopt at the January meeting.
- K. SWAG Grant Application** – will complete two years of monitoring on Oscar, Moon, Devils, Moses, Little Chip and Stowe Lakes.
- L. Campaign Finance Report**- Supervisor's will need to report.
- M. Anderson – Leave Request** - Motion by Rutten to approve 6 weeks, seconded by Dropik. Motion Carried. The Supervisor's congratulated Anderson on her adoption.
- N. Haggemiller's Year Review** Motion by Rutten to increase Haggemiller's salary by \$1.70 per hour starting this payroll cycle, seconded by Dropik.

Bills to Pay. During the month of December, the Douglas SWCD issued Checks #9599-9635 for a total of \$98,200.67 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Dropik. Motion carried.

Adjournment. Motion by Dropik to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary