

DOUGLAS SOIL & WATER CONSERVATION DISTRICT

MINUTES

Monday, May 14, 2018 – 7:30 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday April 9, 2018. Chairman Thoennes called the meeting to order at 7:30 a.m. Members attending were: Thoennes, Barsness, Cleary, Rutten, and Dropik. Also in attendance were: Douglas County Lake Association Board Member, Jan Beliveau, and Staff attending were: Haggemiller, Albertsen, Anderson, Rice and Arceneau.

Minutes of the regular April 9, 2018 meeting were discussed. Motion by Barsness to approve, subject to audit, seconded by Cleary. Motion carried.

Treasurer's Report was read. Motion by Rutten to approve all paid bills, subject to audit, seconded by Cleary. Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme De Terre Report** – Barsness reported they met on April 13. They reviewed Grants, Quarterly Reports and One Watershed One Plan.
- C. Sauk River Watershed Report** – Rutten reported they elected Officers, reviewed upcoming grants. The next meeting is scheduled for May 25th.
- D. Chippewa River Report** – Cleary reported they met on April 20. They reviewed their budget, 6 months expenditures, \$30,000 new funding, County Commissioners will be reviewing \$4,200 funding. The next meeting is scheduled for May 18th.
- E. Douglas County Commissioner Report**- Englund reported they will meet on May 15th. Reviewing the water patrol shed lease. The hospital has been renamed to AloeMirror.

Old Business

- A. Equipment Purchases**–The new Tractor and Side by Side have been delivered.
- B. MASWCD Call for Resolutions** – Need to be submitted by the June Meeting.
- C. Summer Intern** – Sara Zillmar will be the Conservation Corps summer intern.
- D. Chippewa River Watershed Planner Position** – Haggemiller reported that he hasn't heard from BWSR on questions regarding Unemployment and Severance Pay, Stearns County has advertised for their position.
- E. Recovery of District Truck**–Motion by Barsness to check with insurance on if any of the Districts tools were in the truck, seconded by Rutten. Motion carried.

New Business

- A. Field Office Update**–No Report was given.
- B. Supervisor's Filing** – Thoennes and Barsness will need to file by June 5th.

- C. **State Envirothon** Motion by Barsness to send Albertsen and Arceneau, seconded by Drobik. Motion carried.
- D. **Area II Meeting** – June 21st at the Nelson Corral
- E. **2018 Administrative Session** Motion by Rutten to send Arceneau, seconded by Barsness. Motion carried.
- F. **Health Saving Account** Motion by Cleary to advance Arceneau her remaining HAS dollars, seconded by Barsness. Motion carried.
- G. **Conservation Tour** – Haggemiller will put together a Conservation Tour around Mid July.
- H. **Buffer Cost Share Grant Amendment** Motion by Barsness to sign amendment, seconded by Rutten. Motion carried.
- I. **Starla Arceneau's 7 year Review.** Motion by Rutten to increase hourly rate by \$2.66 to \$23.66 starting current pay period, seconded by Dropik. Motion carried.

Bills to Pay. During the month of May the Douglas SWCD issued Checks #8985-9048 for a total of \$106,527.24 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Barsness to pay the bills, seconded by Rutten. Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Dropik. Motion carried.

Secretary,

Bill Dropik, Secretary