

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT  
MINUTES**

**Monday, March 12, 2018 – 7:30 A.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, March 12, 2018. Vice-Chairman Barsness called the meeting to order at 7:30 a.m. Members attending were: Barsness, Rutten, Cleary and Dropik. Supervisor Thoennes was absent. Also in attendance were: Douglas County Lake Association Board Member, Linda McFann, Jan Beliveau, and Staff attending were: Dybdal, Haggemiller, Albertsen, Anderson, Rice and Arceneau.

**Minutes** of the regular February 12, 2018 meeting were discussed. Motion by Rutten to approve, subject to audit, seconded by Cleary. Motion carried.

**Treasurer's Report** was read. Motion by Cleary to approve all paid bills, subject to audit, seconded by Rutten. Motion carried.

**Reports**

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme De Terre Report** – Barsness reported that they met on March 9<sup>th</sup> where they reviewed their One Watershed One Plan. Their next meeting is scheduled for April 13<sup>th</sup>.
- C. Douglas County Commissioner Report-** Englund reported they have worked out drivers for the Veterans, forty-three job openings are now open within Douglas County. They are working on the budget and will be attending the 2018 Legislation Session. Their next meeting is scheduled for March 20<sup>th</sup>.

**Old Business**

- A. Annual Plan of Work Update** Motion by Rutten to approve the Annual Plan of Work, seconded by Dropik. Motion carried.
- B. Vehicle Theft Report** - Haggemiller reviewed the MN Cities Insurance Trust sent a check for \$2,732.72 for the 1989 Chevy.
- C. Public Works Vehicle Purchase** – Truck will be available April 1<sup>st</sup>.
- D. Drill Delivery Person** – Staff will advertise the position for \$13-\$15 depending on experience.
- E. Area II Meeting.** Scheduled for March 15 in Morris. Attending will be Supervisors Barsness, Rutten and Dropik.

## New Business

- A. Field Office Update**—Dybdal mentioned four 1026 were received, Ranking seventeen EQIP applications, eight applications for CSP, completing Quality and Contract reviews.
- B. Chippewa River Watershed Project** – Reviewed the Joint Powers Board changes.
- C. 2017 Year End Financials** - Motion by Cleary to submit the 2017 Year End Financials, seconded by Dropik. Motion carried.
- D. BWSR Grant Reconciliation**- Linda Donnay from BWSR worked with Arceneau on grant reconciliations.
- E. Tree Planter Wages** – Motion by Dropik to approve \$14 per hour with a \$1 per hour at the end of the season, seconded by Rutten. Motion carried.
- F. MPCA 319 Grant Application** – Staff submitted the 319 grant application, recipients will be notified in May 2018.
- G. Sauk River Watershed District One Watershed One Plan Agreement** - Motion by Dropik to sign agreement, seconded by Rutten. Motion carried.
- H. BWSR/NRCS Watershed Planner Position** – Haggenmiller reviewed the position will start in June or July. There was discussion on severance pay for this position. Haggenmiller will keep the Supervisor's updated.
- I. Old Tree Planter** - Motion by Rutten to sell for a minimum of \$300, seconded by Dropik. Motion carried.
- J. Possible Equipment Purchases** – Staff will purchase equipment within the next few days.
- K. Glen Peterson RIM Violation/Conditional Use Application** - Motion by Cleary to send letter to Dave Rush, seconded by Rutten. Motion carried.
- L. Chippewa River Watershed Meeting** – Barsness and Haggenmiller will attend the meeting on Friday, March 16.
- M. Tree Shed Water** - Motion by Cleary to approve up to \$542.50 and work with Kyle for the most reasonable water rate, seconded by Rutten. Motion carried.
- N. 2018 Capacity Grant Amendment** - Motion by Cleary to approve \$118,000 grant amendment, seconded by Dropik. Motion carried.

**Close Regular Meeting** Motion by Rutten to close Regular Meeting, seconded by Dropik. Motion carried.

Public Hearing for Wetland Conservation Act Hearing – Douglas County Public Works – Brophy Park Service Road. Proposed to fill .2 ac of type 2/3 wetland and replace 2:1 through purchasing wetland credits from Goodwin Wetland Bank.

Haggenmiller reviewed the application and the TEP Findings. The TEP recommended approval of application.

**Close Public Hearing** Motion by Dropik to close public hearing, seconded by Rutten.  
Motion carried.

### **Open Regular Meeting**

**WCA Application** - Douglas County Public Works – Brophy Park Service Road. Proposed to fill .2 ac of type 2/3 wetland and replace 2:1 through purchasing wetland credits from Goodwin Wetland Bank. Motion by Cleary to approve Brophy Park Service Road per TEP recommendations, seconded by Rutten. Motion carried.

**Bills to Pay.** During the month of March the Douglas SWCD issued Checks #8919-8951 for a total of \$48,811.82 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Cleary. Motion carried.

**Adjournment.** Motion by Dropik to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary