

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, February 12, 2018 – 7:30 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, February 12, 2018. Vice-Chairman Barsness called the meeting to order at 7:30 a.m. Members attending were: Barsness, Rutten, Cleary and Dropik. Supervisor Thoennes was absent. Also in attendance were: Douglas County Lake Association Board Member, Linda McFann, Jan Beliveau, and Staff attending were: Dybdal, Haggemiller, Albertsen, Anderson, Rice and Arceneau.

Minutes of the regular January 8, 2018 meeting were discussed. Motion by Cleary to approve, subject to audit, seconded by Rutten. Motion carried.

Treasurer's Report was read. Motion by Cleary to approve all paid bills, subject to audit, seconded by Rutten. Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme De Terre Report** – Barsness reported that they met on February 9th where they re-organized the board, reviewed the 2018 grants and that Houston Engineering is working with them on their One Watershed One Plan. The next meeting will be held on March 9th.
- C. Douglas County Commissioner Report-** No Report was given.

Old Business

- A. Tree Open House-** Was held on January 31st sold just under three thousand trees.
- B. Annual Plan of Work Update** Haggemiller reviewed a few changes he had made to the draft plan. Will finalize at the March meeting.
- C. Vehicle Theft Report** – Haggemiller reviewed the MN Cities Insurance Trust covered the vehicle but not any of the equipment. Supervisor's suggested putting an ad in the paper or on facebook looking for stolen items.

New Business

- A. Field Office Update**–Dybdal mentioned four 1026 were received, CSP applications due March 2nd, Seventeen EQIP applications have been submitted for over \$785,000 in funding, Dybdal also reviewed the reorganization plans for 2018.
- B. Area II Meeting.** Scheduled for March 15 in Morris. Arceneau will contact the Supervisor's if they plan on attending.

- C. Envirothon Donation** – Motion by Cleary to donate the \$150 to the Envirothon, seconded by Rutten. Motion carried.
- D. MASWCD Legislation Briefing** – Scheduled for March 12-13. Supervisors should let the office know by March 1st if interested.
- E. Douglas County Public Work's Vehicle** - Motion by Rutten to purchase truck for \$6,500, seconded by Rutten. Motion carried.
- F. Drill Delivery Person** – Staff will advertise the position for \$12-\$14 depending on experience.
- G. Tree Planting Rate** - Motion by Rutten to increase planting potted trees to \$2 a tree, increase minimum tree planting cost to \$100, seconded by Dropik. Motion carried. Motion by Rutten to add an Out of County Fee of \$100 for drill and tree planting, seconded by Dropik. Motion carried.
- H. Equipment Replacement** - Motion by Rutten to replace the needed equipment that was stolen, seconded by Dropik. Motion carried.
- I. St. Agnes School Request** - Motion by Rutten to deny the playground equipment upgrade donation, seconded by Dropik. Motion carried.
- J. Andy Rice Two Year Review** – Appreciates the excellent work. The Board recognizes the extra funds brought into the District Motion by Rutten to increase Rice pay by \$2.50 per hour to \$27.53 starting with current pay period, seconded by Cleary. Motion carried.

Bills to Pay. During the month of February the Douglas SWCD issued Checks #8886-8918 for a total of \$75,877.54 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Cleary. Motion carried.

Adjournment. Motion by Cleary to adjourn the meeting, seconded by Dropik. Motion carried.

Secretary,

Bill Dropik, Secretary