

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, January 8, 2018 – 7:30 A.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, January 8, 2018. Chairman Thoennes called the meeting to order at 7:30 a.m. Members attending were: Thoennes, Barsness, Rutten, Cleary and Dropik. Also in attendance were: Commissioners Englund Douglas County Lake Association Board Member, Linda McFann, Jan Beliveau, and Staff attending were: Dybdal, Haggemiller, Albertsen, Anderson, Rice and Arceneau.

Minutes of the regular December 11, 2017 meeting were discussed. Motion by Barsness to approve, subject to audit, seconded by Cleary. Motion carried.

Treasurer's Report was read. Motion by Barsness to approve all paid bills, subject to audit, seconded by Cleary. Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme De Terre Report** – The next meeting will be held on January 12th.
- C. Douglas County Commissioner Report-** Englund mentioned they voted Commissioner Miller as President and Commissioner Englund as Vice President at their last meeting. Englund mentioned the next Chippewa meeting is January 19, 2018. They would like a Supervisor to be on the Board but no decision has been made as of the meeting.

Old Business

- A. 2016 Audit Report** – Haggemiller reviewed the 2016 Audit Report letter from Michael Peterson.
- B. 2018 Meeting Schedule-** Motion by Cleary to approve the 2018 meeting schedule, seconded by Dropik. Motion carried.
- C. 2018 Clean Water Fund Grants** - Haggemiller mentioned that we were not successful in receiving the Lake Ida BWSR Grant we submitted.

New Business

- A. Field Office Update**–Dybdal mentioned Ten 1026 were received, CSP payments for last year were sent out, working on new CSP applications, twenty–five EQIP applications have been submitted, Dybdal has completed his last day in Elbow Lake as the acting DC. Sean Johnson will be in Elbow Lake for the next 120 days.
- B. Set Supervisors Compensation.** Motion by Barsness to leave the compensation the same as 2017, seconded by Rutten. Motion carried.

- C. Set Mileage Rate** – Motion by Cleary to follow the Federal Mileage Rate of 54.5¢/mile for 2018, seconded by Dropik. Motion carried.
- D. Designate Depositories** – Motion by Barsness to designate Wells Fargo and Viking Savings as the Douglas SWCD depositories and Haggemiller, Arceneau, Cleary and Thoennes as Signers for 2018, seconded by Dropik. Motion carried.
- E. Assign Committees**
1. **Chippewa River Watershed Group** - Cleary
 2. **Pomme de Terre Watershed Group** - Barsness
 3. **Sauk River Watershed Group** – Rutten
 4. **West Central Area II Joint Powers** – Cleary, Thoennes
 5. **Long Prairie Watershed Group** – Dropik
 6. **Water Plan** –Rutten, Thoennes
 7. **EQIP Local Work Group** – Thoennes, Barsness
- F. Dues**
1. **National Association of Conservation Districts Dues-** \$775.00 (Gold) – Motion by Rutten to approve, seconded by Cleary. Motion carried.
 2. **MN Association of Conservation Districts Dues** - \$3,850.02–Motion by Barsness to approve, seconded by Dropik. Motion carried.
- G. Tree Open House** – Scheduled for January 31, 2018
- H. Annual Plan of Work Update** Haggemiller handed out a draft plan for the Supervisor’s to review. Will finalize at the February meeting.
- I. Scholarship** - Motion by Barsness to approve \$500 towards the Scholarship, Seconded by Rutten. Motion Carried.

Bills to Pay. During the month of January the Douglas SWCD issued Checks #8852-8885 for a total of \$43,922.03 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Cleary to pay the bills, seconded by Dropik. Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Cleary. Motion carried.

Secretary,

Bill Dropik, Secretary