

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT  
MINUTES**

**Tuesday, October 10, 2017 – 7:30 A.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Tuesday, October 10, 2017. Chairman Thoennes called the meeting to order at 7:30 a.m. Members attending were: Thoennes, Barsness, Rutten, Cleary and Dropik. Also in attendance were: Commissioner Englund, Douglas County Lake Association Board Member, Jan Beliveau, Pomme De Terre Coordinator, Stephanie Adams, Haggemiller, Albertsen, and Arceneau.

**Minutes** of the regular September 11, 2017 meeting was discussed. Motion by Rutten to approve, subject to audit, seconded by Cleary. Motion carried.

**Treasurer's Report** was read. Motion by Cleary to approve all paid bills, subject to audit, seconded by Rutten. Motion carried.

### **Reports**

- A. Open House Invitation** - Stephanie Adams, Pomme De Terre River Association Coordinator invited the Supervisor's and Staff to attend their Local Water Conversations and Open House on October 23<sup>rd</sup> in Dalton MN & the 26<sup>th</sup> in Morris.
- B. Coordinator's Report** – Haggemiller handed out his monthly report.
- C. Pomme De Terre Report** – No Report
- D. Pomme De Terre Tour Report** – Haggemiller said it was a great opportunity to look at the Counties and how the landscape changes. There was about 45 people that attended the tour.
- E. MASWCD Governance 101 Workshop** – Cleary and Dropik gave a brief report on the workshop.
- F. Douglas County Commissioner Report-** Commissioner Englund reported they have received complaints regarding the rumble strips on County Road 8 at the intersection with County Road 40 West of Alexandria. They are also reviewing a proposed gravel pit near Forada.

### **Old Business**

- A. 2017 Resolution Packet**–Haggemiller passed around the Supervisor's signature page to be submitted.
- B. NRCS Cooperative Working Agreement-** Haggemiller reviewed that he received the final approval of the NRCS Cooperative Working Agreement.
- C. MASWCD Awards Program** – Haggemiller submitted the District's applications.
- D. Lake Ida County Ditch 23 RFP-** Haggemiller mentioned the Engineering Firm is working on the work plan and the staff will be checking with the Douglas County Lake Association on the 25% cash match for the grant.

## New Business

- A. Field Office Update**—Haggenmiller gave the report. Five 1026 were received and two will need to have re-determinations. CSP working on obligation agreements, two Ag-Waste are being installed thru EQIP, one sed basin, one terrace and sediment blocks, one CSP renewal and CRP is still pending.
- B. 2016 Audit** – Arceneau reviewed the 2016 Audit. The audit will be submitted to the State Auditor.
- C. Chippewa River Cost Share Amendment** – Motion by Cleary to approve Richard Klimeck amendment to increase his cost share by \$3,000.00, Seconded by Barsness. Motion Carried.
- D. Low Income Septic Payment** Motion by Barsness to approve Rich Garvin payment for \$5,895.00, Seconded by Rutten. Motion Carried.
- E. Low Income Septic Application** – Donnie Simonson Total Cost \$15,000 Cost Share flat rate \$6,000.00. Motion by Barsness to approve Donnie Simonson application, Seconded by Cleary. Motion Carried.
- F. Grant Funding Information** - Cleary requested more information on how the District's grant process works. Haggenmiller will put information together for the next meeting.
- G. MASWCD Convention Registration** - Supervisor's and Staff let the office know who's attending so the registrations can be submitted.
- H. Thank You**-Haggenmiller passed around a Thank-You from the Vikings Sportsman/Pheasant Forever for their Kids Day.

**Bills to Pay.** During the month of October, the Douglas SWCD issued Checks #8759-8784 for a total of \$36,250.21 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Barsness to pay the bills, seconded by Cleary. Motion carried.

There was discussion on whether to change the December's meeting to late afternoon to have a Holiday potluck. Motion by Barsness to change the December meeting to 3:00 pm, Seconded by Rutten. Motion Carried.

**Adjournment.** Motion by Barsness to adjourn the meeting, seconded by Dropik. Motion carried.

Secretary,

Bill Dropik, Secretary