

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT  
MINUTES**

**Monday, May 8, 2017 – 7:30 A.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, May 8, 2017. Chairman Thoennes called the meeting to order at 7:30 A.M. Members attending were: Barsness, Rutten, Thoennes, Cleary and Dropik. Also in attendance were: Commissioner Englund, Douglas County Lake Association Board Member, Linda Mcfann, Steve Henry Sr., Haggenmiller, Dybdal, Derks and Arceneau.

**Minutes** of the regular meeting April 10, 2017, was discussed. Motion by Barsness to approve, subject to audit, seconded by Rutten. Motion carried.

**Treasurer's Report** was read. Cleary questioned the bills paid between meetings. Motion by Rutten to approve all paid bills, subject to audit, seconded by Cleary. Motion carried.

### **Reports**

- A. Coordinator's Report** – Haggenmiller handed out his monthly report.
- B. Pomme De Terre Report** – Commissioner Englund reported on the \$123,000 repairs to Knock Dam, sharing fair booth, having a two day tour in Mid-July and that BWSR was at the office reconciling their grants.
- C. Douglas County Commissioner Report-** Commissioner Englund reported all contract bids for paving have been approved, discussion on vacation rentals, and approved the Medical Examiner contract.

### **Old Business**

- A. **Education Position** two candidates will be interviewed for this position.
- B. **Optum Finance Charges-** Arceneau called several banks and they all have finance charges and/or a minimum balance needed in the account. Arceneau recommended to stay with Optum.
- C. **Call For Resolutions-** Due in June
- D. **Adopt County Water Plan** - Motion by Barsness to adopt the County Water Plan, seconded by Rutten. Motion carried.

### **New Business**

- A. Field Office Update**—Dybdal reported twelve 1026 were received and six will need to have re-determinations. One-possible violation, Eighteen 1026 splits, Twenty Five EQIP contracts accepted, CSP training, WRP Monitoring, CREP six contracts need to be reviewed. A Mid May cutoff for CRP Acres.
- B. Grant Verification Review** – BWSR staff met with Haggenmiller and Arceneau to review the new grant verification process.
- C. State Cost Share Application** - Craig Haseman - Urness Twp. Sec 11 Lined Waterway Total Cost \$7,500 Cost Share \$3,727.00. Motion by Barsness to approve Craig Haseman application, seconded by Dropik. Motion carried.

- D. Low Income Septic Upgrade Cost Share Applications** - Rodney Tschample Leaf Valley Twp. Sec 24 Total Cost \$7,000.00 Cost Share Flat Rate \$6,000.00. Motion by Barsness to approve Rodney Tschample application, seconded by Cleary. Motion carried. Ricky Garvin Orange Twp. Sec 29 Total Cost \$11,500.00 Cost Share Flat Rate \$7,500.00 Motion by Barsness to approve Ricky Garvin application, seconded by Cleary. Motion carried.
- E. Farm Bill Assistance Grant Application** - Motion by Barsness to approve Farm Bill Assistance Grant application, seconded by Dropik. Motion carried.
- F. State Envirothon** - Motion by Rutten to approve Arceneau to attend the State Envirothon, seconded by Cleary. Motion carried.
- G. Well Sealing Cost Share Payments** Jacob Nyen-Total Cost \$395.00 Cost Share 50% -\$197.50, Michael Klimek–Total Cost \$395.00 Cost Share 50%-\$197.50, Craig Andrews - Total Cost \$395.00 Cost Share 50% -\$197.50, Mark Vanderwerf - Total Cost \$395.00 Cost Share 50% -\$197.50, David Godding -Total Cost \$395.00 Cost Share 50% -\$197.50, Greg Olson-Total Cost \$395.00 Cost Share 50% -\$197.50 Motion by Barsness to approve Jacob Nyen, Michael Klimek, Craig Andrews, Mark Vanderwerf, David Godding and Greg Olsons payments of \$197.50, seconded by Rutten. Motion carried. Alex Edwards–Total Cost \$210.00 Cost Share 50% \$105.00 Motion by Barsness to approve Alex Edwards payment of \$105.00, seconded by Dropik. Motion carried.
- H. Community Partners Cost Share Applications**-Bill Hnath–Ida Section 12 Shoreline Stabilization Total Cost \$9,150.00 Cost Share 75% \$6,862.50 Motion by Rutten to approve Bill Hnath Application, seconded by Dropik. Motion carried.
- I. Area II Meeting** – Scheduled for June 15 in Willmar. Cleary and Rutten will attend.
- J. Annual Review for Danica Derks** – Appreciates good job and increase grants brought to District. Motion by Barsness to increase \$1.93 per hour to \$20.43, seconded by Rutten. Motion carried.
- K. Annual Review for Starla Arceneau** – Motion by Barsness to increase \$1.31 per hour to \$21.00, seconded by Rutten. Motion carried.

**Bills to Pay.** During the month of May, the Douglas SWCD issued Checks #8555-8596 for a total of \$41,450.50 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Barsness to pay the bills, seconded by Rutten. Motion carried.

**Adjournment.** Motion by Rutten to adjourn the meeting, seconded by Dropik. Motion carried.

Secretary,

Bill Dropik, Secretary

