

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT  
MINUTES**

**Monday September 12, 2016 – 8:00 P.M.**

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday August 8, 2016. Chairman Thoennes called the meeting to order at 8:00 p.m. Members attending were: Barsness, Rutten, Schneider, Wolf and Thoennes. Also in attendance were: Commissioner Johnson, Douglas, County Lake Association Board Members Linda Dokken-McFann and Jan Beliveau, Haggemiller, Arceneau and Dybdal.

**Pledge was recited**

Minutes of the regular August 8, 2016, meeting was discussed. Motion by Wolf to approve, subject to audit, seconded by Schneider. Motion carried.

**Treasurer's Report** was read. Motion by Wolf to approve, subject to audit, seconded by Rutten. Motion carried.

**Reports**

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme De Terre Report** – Barsness reported that James Peterson CPA reviewed their Audit. Accepted One Watershed One Plan, Project update was given, next meeting is scheduled for October 7.
- C. Douglas County Commissioner Report**–Commissioner Johnson mentioned the completion of several 2016 road construction projects. Looking into combining all Accountants into one office. All Douglas County employees will now have to punch a time clock and looking into appoint the Auditor, Treasurer & Recorder position instead of elected.

**Old Business**

- A.** Area II Meeting scheduled for September 21 in Sauk Centre.
- B.** Budget Presentation to Commissioners – Haggemiller and Wolf presented the 2017 budget which included the additional \$18,000 State Match.
- C.** Fair Booth – The DNR building will be redesigned for next year fair. If we want any changes to ours we should give our recommendations to Fair Committee.
- D.** SWCD Shirts – Motion by Schneider to allow 2 shirts annually with a \$50 budget also to allow one shirt for Supervisors with a \$25 budget. Seconded by Rutten. Motion carried.
- E.** MASWCD Awards Program – 2016 Conservation Cooperator – the following candidates were discussed Newton Earl, Smokey Timbers and Craig & Julie Haseman. Motion by Schneider to nominate Craig & Julie Haseman, seconded by Barsness. Motion Carried.
- F.** RIM Violation – Motion by Wolf to send the corrective letter, seconded by Schneider. Motion Carried.

**New Business**

- A. Field Office Update**–Dybdal reported that they received five highly erodible land determination (HEL/NHEL) and forty seven applications for EQIP. One WRE (Wetlands Reserve Easement) site complete and one WRP Payment.

- B. Pheasants Forever Partnership Agreement-** Motion by Barsness to approve Pheasants Forever Partnership Agreement, seconded by Rutten Motion carried.
- C. NRCS/SWCD Common Computer Update** – The District was notified that it will be an additional 6 + months before a decision will be made on adding an additional common computer.
- D. BWSR Academy-** Motion by Schneider to send Arceneau, Rice and Mazurek to the BWSR Academy, seconded by Wolf. Motion Carried. .
- E. Restoring Minnesota Training Session** - Motion by Wolf to send Mazurek to the training, seconded by Barsness. Motion Carried.
- F. Haggemiller HSA Disbursement** - Motion by Wolf to advance pay Haggemiller remaining HAS dollars, seconded by Barsness. Motion Carried.
- G. Low Income Septic Application** – Donnie and Jenifer Simonson – Flat Rate of \$6,000. Motion by Rutten to approve Simonson’s Application for a flat rate of \$6,000, seconded by Barsness Motion carried
- H. Community Partners Cost Share Application** – Jerry Boerboom Moe Township Section 35 Mill Lake, Shoreline Resolution Total Cost \$19,656.00 Cost Share 75% - \$14,742.00 Motion by Barsness to approve Boerboom Application for \$14,742 in Cost Share, seconded by Rutten. Motion carried
- I. Anderson Resignation** – Haggemiller read Anderson’s letter of Resignation. The Supervisor’s thanked Anderson on the record for 37 years of dedicated service. Motion by Rutten to accept Anderson’s Resignation, seconded by Wolf. Motion carried

**Bills to Pay.** During the month of September, the Douglas SWCD issued Checks 8307-8336 for a total of \$30,634.43 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Barsness to pay the bills, seconded by Schneider. Motion carried.

**Adjournment.** Motion by Schneider to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Jon Schneider, Secretary