

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, January 9, 2017 – 4:00 P.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, January 9, 2017. Chairman Thoennes called the meeting to order at 4:00 p.m. Members attending were: Thoennes, Barsness, Rutten, Cleary and Dropik. Also in attendance were: Commissioner Englund, Douglas County Lake Association Board Member, Jan Beliveau and Steve Henry Sr. Haggemiller, Dybdal and Arceneau.

OATH Of Office – Cleary, Dropik and Rutten read and signed their Oath of Office

Pledge was recited

Re-Organization of the Board of Supervisors. Motion by Barsness for Thoennes as Chairman, Barsness as Vice-Chairman, Cleary as Treasurer, Dropik as Secretary and Rutten as Employee Relations, seconded by Rutten. Motion carried.

Minutes of the regular December 09 2016, **meeting** was discussed. Motion by Barsness to approve, subject to audit, seconded by Cleary. Motion carried.

Treasurer's Report was read. Motion by Rutten to approve, subject to audit, seconded by Cleary. Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Douglas County Commissioner Report-** Commissioner Englund introduced himself and looks forward to working with the Douglas SWCD.

Old Business

- A. BWSR Water Plan Hearing** – Scheduled for 1-11-17 in Brainerd,

New Business

- A. Field Office Update**–Dybdal reported that the FSA have submitted forty five 1026 that have been split and will need to determinations. They received four drainage requests requiring wetland determination, EQIP contracts are due by Jan 20th, reviewing three WREP violations, and the five year CSP contracts are due by February 3. Dybdal reviewed the 2017 Civil Rights Annual Check List with the Supervisors.

- B. Set Supervisors Compensation.** Motion by Barsness to leave the compensation the same as 2016, seconded by Rutten. Motion carried.
- C. Set Mileage Rate** – Motion by Barsness to follow the Federal Mileage Rate of .535¢/mile for 2017, seconded by Rutten. Motion carried.
- D. Designate Depositories** – Motion by Barsness to designate Wells Fargo and Viking Savings as the Douglas SWCD depositories and Haggemiller, Arceneau, Cleary and Thoennes as Signers for 2017, seconded by Cleary. Motion carried.
- E. Assign Committees**
1. **Chippewa River Watershed Group** - Cleary
 2. **Pomme de Terre Watershed Group** - Barsness
 3. **Sauk River Watershed Group** – Rutten
 4. **West Central Area II Joint Powers** – Cleary, Thoennes
 5. **Long Prairie Watershed Group** – Dropik
 6. **Water Plan** –Rutten, Thoennes
 7. **EQIP Local Work Group** – Thoennes, Barsness
- F. Dues**
1. **National Association of Conservation Districts Dues**- \$775.00 (Gold) – Motion by Rutten to approve, seconded by Barsness. Motion carried.
 2. **MN Association of Conservation Districts Dues** - \$3,646.83–Motion by Rutten to approve, seconded by Cleary. Motion carried.
- G. Tree Open House** – Scheduled for February 22nd, 2017
- H. Annual Plan of Work Update** Haggemiller will have a draft at the February meeting for the Supervisors to review.
- I. Pomme De Terre Joint Powers Agreement Amendment**– Motion by Barsness to sign the Pomme De Terre Joint Powers Agreement Amendment, seconded by Rutten. Motion carried.
- J. Peterson Company – 2016 Audit Bid** – Motion by Rutten to sign the letter of engagement, seconded by Cleary Motion carried.
- K. Website Update Proposal** - Motion by Cleary to approve the website update proposal, seconded by Rutten Motion carried.
- L. BWSR Capacity Grant Agreement** - Motion by Rutten to sign the BWSR Capacity Grant Agreement, seconded by Dropik. Motion carried.
- M. Thank You** – Haggemiller sent around a thank you card from Craig and Julie Haseman the 2016 Outstanding Conservationist.

N. Governor Water Summit Scheduled for January 27 in Morris. Haggemiller, Rice and Derks will attend.

O. Community Partners Cost Share Payment - Motion by Barsness to pay \$11,850.00 Cost Share for Gary Dieck Sed Pond Cleanout, seconded by Rutten. Motion carried.

P. Douglas County Land and Resource Meeting – Haggemiller will meet with Dave Rush to discuss a new buffer ordinances and look into a shared education coordinator.

Bills to Pay. During the month of January, the Douglas SWCD issued Checks #8434-8469 for a total of \$54,687.76 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Rutten to pay the bills, seconded by Cleary. Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Rutten. Motion carried.

Secretary,

Bill Dropik, Secretary