

**DOUGLAS SOIL & WATER CONSERVATION DISTRICT
MINUTES**

Monday, December 11, 2017 – 3:00 P.M.

The Douglas Soil & Water Conservation District Board of Supervisors met at the USDA Service Center on Monday, December 11, 2017. Chairman Thoennes called the meeting to order at 7:30 a.m. Members attending were: Thoennes, Barsness, Rutten, Cleary and Dropik. Also in attendance were: Commissioners Englund & Rapp, Douglas County Lake Association Board Member, Linda McFann, Steve Henry Sr.; Lake Ida Board Member, Dale Sudmeier; Staff attending were: Dybdal, Haggemiller, Albertsen, and Arceneau.

Minutes of the regular November 13, 2017 meeting was discussed. Motion by Cleary to approve, subject to audit, seconded by Rutten. Motion carried.

Treasurer's Report was read. Motion by Rutten to approve all paid bills, subject to audit, seconded by Dropik. Motion carried.

Reports

- A. Coordinator's Report** – Haggemiller handed out his monthly report.
- B. Pomme De Terre Report** – Barsness reported they met on December 8th, 2017. They reviewed their grants, bills and completed the Director's Annual Review. The next meeting will be held on January 12th.
- C. MASWCD Convention** – The Staff and Supervisors reported on the session they attended.
- D. Douglas County Commissioner Report-** Englund attended the AMC Convention in St. Cloud, reviewed survey for County Ditch 23, Forada gravel pit and Chippewa would like to have someone from Douglas SWCD on their board again. The board agreed by consensus that they are willing to work with Chippewa.

Old Business

- A. 2018 Health Insurance Premiums** – Haggemiller reviewed the 2018 premiums. Motion by Barsness to approve the increase in premiums as presented, seconded by Cleary. Motion carried.
- B. Water Planner/Land Use Technician Position-** Motion by Rutten to hire Danielle Anderson, starting January 2nd at \$20 per hour, seconded by Barsness. Motion carried.
- C. Grant Information-** Haggemiller handed out grant information and how the Legacy Funds, Clean Water and BWSR grants are appropriated.

New Business

- A. Field Office Update**– Dybdal Introduced Nick Heseltine the new Administrative Assistant. Dybdal mentioned Ten 1026 were received and two will need to have re-determinations. CSP working on obligation agreements; two Ag-Waste were installed through EQIP; one sed basin; one terrace and sediment blocks; one CSP renewal; Josh working on nine CRP contracts, Motion by Barsness to sign the Civil Rights and Freedom of Information Policy's, seconded by Dropik. Motion carried.
- B. FY2015 Cost Share Grant Extension Amendment-** Motion by Barsness to approve the FY2015 Cost Share Grant Extension Amendment, Seconded by Cleary. Motion Carried.
- C. Resolution & Adopt Water Plan on SWCD Comp Plan -** Motion by Cleary to approve the Resolution & Adopt Water Plan on SWCD Comp Plan, Seconded by Barsness. Motion Carried.
- D. Proposed 2018 Meeting Schedule-** Haggemiller handed out the new Schedule. Will approve at the January meeting.
- E. State Cost Share Amendment Reid Anderson Amend contract to extend completion date from 12-31-17-12-1-18 -** Motion by Barsness to approve Reid Anderson Amend contract to extend completion date from 12-31-17-12-1-18, Seconded by Rutten. Motion Carried.
- F. Septic update Cost Share Payment Amber Wolbeck**–Total Cost \$11,964.00 Cost Share Flat rate \$4,500.00 Motion by Rutten to approve Amber Wolbeck - Total Cost \$11,964.00 Cost Share Flat rate \$4,500.00, Seconded by Rutten. Motion Carried.
- G. State Cost Share Payments –** Craig Haseman Lined Waterway Total Cost \$7500 State Cost Share \$3,617.68 EQIP Cost Share \$2,007.32 Total Cost Share 75% Motion by Rutten to approve Craig Haseman Lined Waterway Total Cost \$7500 State Cost Share \$3,617.68 EQIP Cost Share \$2,007.32 Total Cost Share 75%, Seconded by Rutten. Motion Carried. Dean Blade Wetland Restorations Total Cost \$20,898.47 State Cost Share \$5,000 Motion by Barsness to approve Dean Blade Wetland Restorations Total Cost \$20,898.47 State Cost Share \$5,000, Seconded by Dropik. Motion Carried.

Todd Otterness Wetland Restorations Total Cost \$27,621.47 State Cost Share \$5,000 Motion by Rutten to approve Todd Otterness Wetland Restorations Total Cost \$27,621.47 State Cost Share \$5,000, Seconded by Cleary. Motion Carried. Ron Decesare Wetland Restoration Total Cost \$12,676.00 State Cost Share \$4,000 Motion by Barsness to approve Ron Decesare Wetland Restoration Total Cost \$12,676.00 State Cost Share \$4,000, Seconded by Cleary. Motion Carried.

H. Community Partners Cost Share Payment Bill Hanath – Total Cost \$21,395.75- Cost Share \$6,862.50 Motion by Barsness to approve Bill Hanath – Total Cost \$21,395.75- Cost Share \$6,862.50, Seconded by Cleary. Motion Carried.

I. Well Sealing Cost Share Payments Rich Beltz Total Cost \$605.00 Cost Share 50% \$302,50 Motion by Rutten to approve Rich Beltz Total Cost \$605.00 Cost Share 50% \$302,50, Seconded by Cleary. Motion Carried. Habitat For Humanity Total Cost \$395.00 Cost Share 50% \$197.50; Mike Amberg Total Cost \$395.00 Cost Share 50% \$197.50; Kurtis Kuhn Total Cost \$395.00 Cost Share 50% \$197.50; Charles Olson Total Cost \$395.00 Cost Share 50% \$197.50 Motion by Barsness to approve Habitat For Humanity, Mike Amberg Kurtis Kuhn and Charles Olson Total Cost \$395.00 Cost Share 50% \$197.50, Seconded by Dropik. Motion Carried.

J. Albertsen’s 6 month Review - Motion by Rutten to increase hourly rate .81 to \$15.81, Seconded by Barsness. Motion Carried.

K. Haggemiller’s Annual Review - Motion by Rutten to increase hourly rate by \$2.34 to \$34.00, Seconded by Cleary. Motion Carried.

Bills to Pay. During the month of December, the Douglas SWCD issued Checks #8817-8851 for a total of \$65,805.87 including eFile (State Withholding) and EFTP (Federal Withholding). Motion by Cleary to pay the bills, seconded by Dropik. Motion carried.

Adjournment. Motion by Barsness to adjourn the meeting, seconded by Dropik. Motion carried.

Secretary,

Bill Dropik, Secretary